

Biological and Agricultural Engineering New Temporary Wage Worker Information

Position offers no benefits, paid bi-weekly, and generally 4.5 months or less.

Current Date _____

Supervisor Name _____

Payroll Acct # _____

Employee Name _____

Employee UIN _____

Major _____

Classification _____

Hours Registered _____

Employee E-mail _____

US citizen?

Yes

No

Job Title _____

Rate of Pay _____

Start Date _____

End Date _____

Note: Job title will be verified with supervisor based on qualifications. Start date determined based on completion of required documents.

Sex

Male

Female

Job Duties & Special Instructions

TrainTraq Assignments: Check hazards employee might encounter.

Hazard Communications

Biohazards

Operation of generators as a remote power source

Shop Operations – Electrical / Mechanical

Equipment training for use of shop tools

Chemical / Chemical Laboratory Safety

Field Research – Agricultural Pesticides

Other Hazards

Radiological

Fire

Slow Moving Vehicle

Food Safety

☐ **Employee Computer Access Required:** Please submit Network & Share Access Form to BAEN IT.

Please issue the following keys:

Scoates Hall

P&M

Hobgood

Shop

Supervisor Signature & Date _____

Note: Please save locally and fill out form with Adobe Acrobat and not within an Internet browser.

Revised 6/25/2019