



Request for Network & Share Access

This form grants logon access to the BAEN network and shares on the AGLS domain to users that are not full-time faculty and staff. BAEN IT manages access to the computer labs separately.

Send the completed and signed form to BAEN IT – David Riggs, daver@tamu.edu.

NOTICE: Network logon and share access must renewed annually by August 31st.

Person Requesting Network Access

Name: _____ NetID: _____

Email: _____ UIN: _____

Title: _____

Student Worker, Graduate Student, Visiting Scholar, etc.

Signature: _____ Date: _____

Supervisor Approval

Name: _____

Email: _____

Folder Access: _____

Please list top-level folder(s) on the W-drive.

Access Removal Date: _____

For semester-only or temporary users requiring access less than a year.

Signature: _____ Date: _____

Disclaimer: Information resources and facilities provided by the university are to accomplish tasks related to the university’s mission. Any file accessed / stored on an authorized share is considered “University Data” by virtue of employment / affiliation with Texas A&M University. For further information, see <http://rules-saps.tamu.edu/PDFs/29.01.03.M2.pdf>, Rules for Responsible Computing.

For BAEN IT Use Only

Approved By: _____ Date Granted: _____

Date: _____ Date Removed: _____