

Department of Biological and Agricultural Engineering Policy on Transfer Admission for Undergraduate Students

Students from Institutions Outside Texas A&M University (TAMU)

The admission process for most students who transfer from institutions outside TAMU is handled almost entirely by the University's Office of Admissions and Records (OAR). **For more information on the transfer admission process and deadlines see <http://admissions.tamu.edu/transfer/default.aspx>**

Students who apply for transfer from other institutions are placed into two categories by the OAR based on criteria defined by the College of Agriculture and Life Sciences. These are: 1) automatic deny and 2) admit or deny admission upon further review. For more information about the criteria used to establish these categories, contact the OAR: (<http://admissions.tamu.edu>).

The Department is involved in the admission process only for those student placed into the second category- "admit or deny upon further review". The OAR sends a list of these students with summary sheets for each, to the Department for review. The BAEN Undergraduate Program Coordinator and/or AGSM Undergraduate Program Coordinator, as representatives of the Department Head, decides which students are admitted.

Several factors are considered in the admission decision for transfer students. These include, but are not limited to: 1) number of students currently enrolled in the Department, 2) projected number of admitted first-year students who will enroll in the Department for the semester under review, 3) the projected number of admitted transfer students who will enroll in the Department for the semester under review, 4) the number of transfer applicants under review and 5) the academic record of those transfer applicants under review.

With respect to factor 5), the Department favorably views those students with a proven record of excellence in math, science and engineering. Students who have the following will have **the best chance** of being accepted:

1. completed a minimum of 12 SCH (semester credit hours) of core¹ math/sciences courses that transfer as TAMU MATH151 (or higher), PHYS 218 and CHEM 107/117 or equivalents with a grade not less than "B"
2. earned a GPR of 2.75 or better in the core math/science courses
3. earned a cumulative GPR of 2.75 or better
4. no history of repeating, dropping or withdrawing from courses
5. not made a grade less than "C" in any course in the last semester of course work

Notes:

1. Core math/science/engineering courses are: ENGR 111, ENGR 112, MATH 151, MATH 152, PHYS 218, PHYS 208, CHEM 107/117 & ENGL 104.
2. The Department reserves the right to refuse admission to any applicant who has been assigned a sanction due to academic misconduct.
3. Students who are accepted are generally placed on "Provisional" status for a minimum of one semester.
4. Provisional students must meet a set of requirements to remain in the Department. These requirements, as defined by the Department, may include but are not limited to: the number of hours taken per semester, restrictions on dropping courses, specific courses that must be taken in designated semesters, minimum grades in specific courses, and minimum overall GPR.
5. The provisions of this policy do no constitute a contract, express or implied, between any applicant, student, faculty or staff member of the Department of Biological and Agricultural Engineering or Texas A&M University. This policy is for informational purposes only and should not be interpreted as a guarantee of admission if all provisions are met. The Department reserves the right to change or alter any statement herein without prior notice.

Students From Programs in the College of Engineering

Students requesting transfer admission (change of curriculum) from a department in the College of Engineering will be evaluated only when they have:

1. completed at least one semester of course work at TAMU
2. completed a minimum of 10 SCH of math/science/engineering courses¹ that include ENGR 111, MATH 151 and PHYS 218 or equivalents with a grade not less than “C”
3. earned a GPR of 2.50 or better in the core math/science/engineering courses
4. earned a cumulative GPR of 2.50 or better
5. no history of repeating, dropping or withdrawing from courses,
6. not made a grade less than “C” in any course in the previous semester

Only the “best” grade is used in computing the math/science/engineering GPR. However, in the case of “marginal” students, math/science/engineering courses taken at TAMU are viewed more favorably than those taken elsewhere. Students who have repeated courses in math/science/engineering, regardless of the reason, are not viewed as favorably as those who pass the course(s) on the first attempt.

Applicants should also respond to the following questions in writing - be specific.

- Why do you want to change to biological and agricultural engineering (BAEN), rather than another engineering discipline (e.g., aerospace, electrical)?
- Which one of the three major areas of biological and agricultural engineering are you most interested in (see the BAEN Web site for details)?
- What are your professional career plans after graduation?
- What strengths do you feel you would bring to the Biological and Agricultural Engineering Department?
- Is there anything else you would like us to know when evaluating your transfer application?

Notes:

1. Math/science/engineering courses are: ENGR 111, ENGR 112, MATH 151, MATH 152, PHYS 218, PHYS 208, CHEM 107/117 & ENGL 104.
2. Request for transfer admission is initiated by submitting the required information and answers to the questions above at: <http://baen.tamu.edu/academics/undergraduates/baen-transfer>
3. The Department’s application periods and deadlines for submitting a transfer request (extensions may be granted to students with exceptional academic records).

Fall Admission:	May 15 th to August 1 st
Spring Admission:	September 15 th to December 15 th
Summer Admission:	February 15 th to May 1 st

4. Transfer requests will be evaluated after final grades for the current semester have been posted on Howdy.
5. The Department reserves the right to refuse admission to any applicant who has been assigned a sanction due to academic misconduct.
6. Students who are accepted may be placed on “Provisional” status for a minimum of one semester.
7. Provisional students must meet a set of requirements to remain in the Department. These requirements, as defined by the Department, may include but are not limited to: the number of hours taken per semester, restrictions on dropping courses, specific courses that must be taken in designated semesters, minimum grades in specific courses, and minimum overall GPR.
8. The provisions of this policy do not constitute a contract, express or implied, between any applicant, student, faculty or staff member of the Biological and Agricultural Engineering Department or Texas A&M University. This policy is for informational purposes only and should not be interpreted as a guarantee of admission if all provisions are met. The Department reserves the right to change or alter any statement herein without prior notice.

Student From TAMU Departments Outside the College of Engineering

Students requesting transfer admission (change of curriculum) from another TAMU department outside the College of Engineering will be evaluated only when they have:

1. completed at least one semester of course work at TAMU
2. completed a minimum of 12 SCH (semester credit hours) of core¹ math/sciences courses MATH151 (or higher), PHYS 218 and CHEM 107/117 or equivalents with a grade not less than “B”; and combined GPA of 2.75 or better in those courses
3. earned a cumulative GPR of 2.75 or better
4. no history of repeating, dropping or withdrawing from courses,
5. not made a grade less than “C” in any course in the previous semester

Only the “best” grade is used in computing the core¹ math/sciences GPR. However, in the case of “marginal” students, core¹ math/sciences courses taken at TAMU are viewed more favorably than those taken elsewhere. Students who have repeated a course or courses listed above, regardless of the reason, are not viewed as favorably as those who pass the course(s) on the first attempt.

Applicants should also respond to the following questions in writing - be specific.

- Why do you want to change to biological and agricultural engineering (BAEN), rather than another engineering discipline (e.g., aerospace, electrical)?
- Which one of the five major areas of biological and agricultural engineering are you most interested in (see the BAEN Web site for details)?
- What are your professional career plans after graduation?
- What strengths do you feel you would bring to the Biological and Agricultural Engineering Department?
- Is there anything else you would like us to know when evaluating your transfer application?

Notes:

1. Core¹ math/sciences courses are: MATH 151, MATH 152, PHYS 218, PHYS 208, CHEM 107/117, & ENGL 104.
2. Request for transfer admission is initiated by submitting the required information and answers to the question above at: <http://baen.tamu.edu/academics/undergraduates/baen-transfer/>
3. The Department’s deadlines for submitting a transfer request (extensions may be granted to students with exceptional academic records).

Fall Admission:	May 15 th to August 1 st
Spring Admission:	September 15 th to December 15 th
Summer Admission:	February 15 th to May 1 st

4. Transfer requests will be evaluated after final grades for the current semester have been posted on Howdy.
5. The Department reserves the right to refuse admission to any applicant who has been assigned a sanction due to academic misconduct.
6. Students who are accepted may be placed on “Provisional” status for a minimum of one semester.
7. Provisional students must meet a set of requirements to remain in the Department. These requirements, as defined by the Department, may include but are not limited to: the number of hours taken per semester, restrictions on dropping courses, specific courses that must be taken in designated semesters, minimum grades in specific courses, and minimum overall GPR.
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