

**Texas A&M University Dietetic Internship
Timesheet for Supervised Practice Rotation**

Intern: _____

Preceptor/Site: _____

Indicate rotation type: ___ Clinical ___ Management ___ Community/Wellness

Clock hours: Clock hours = time spent in the clinical setting on assigned dietetic functions, including all direct patient care, observations of procedures, attendance at meetings and conferences, related foodservice or community activities, rotation-related health fairs, and presentation of patient classes or staff in-services. In most cases, time spent for meals is not included.

	Date	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Week 1									
Week 2									
Week 3									
Week 4									
Week 5									

Intern Activity Record:

of patient assessments completed by intern: _____ # of diet instructions completed by intern: _____

Patient classes taught by intern (Topic and date): _____

Employee in-service given by intern (Topic and date): _____

Service activity, eg: food bank, health fairs (name of activity and date): _____

Interprofessional activity (with date): _____

Preceptor presentations (Topic and date. Email presentation materials to Mrs. Geismar): _____

List activities above and beyond routine patient care (i.e. observation of procedures, special projects, etc.):

Other Time:

Time spent in attending internship class or time spent in independent study (library research, reading, drafting, and typing written assignments) should NOT be considered as clock hours.

In the space below, record date and number of hours missed from usual work for sick time, educational meetings, internship classes, or other reasons. Indicate reason for sick time or other time missed. For education meetings and internship classes, write the title or purpose of the meeting. If time missed during rotation needs to be made-up, indicate how this will be done.

Date	# of hours missed	Reason for missed hours	Comments	Provision for make-up, if needed

What I liked best about this rotation: _____

What I liked least about this rotation: _____

Intern Signature/date: _____ Preceptor Signature/date: _____