

Graduate Faculty Meeting Minutes
October 14, 2014, 9:30 – 10:30 am, AGLS 129

Present: Barry Boyd, Gary Briers, Scott Cummings, Deb Dunsford, Holli Leggette, Theresa Murphrey, Summer Odom, John Rayfield, Tracy Rutherford, Robert Strong, Andy Vestal, Tim Murphy, Clarice Fulton

Not Present: James Christiansen, Kim Dooley, Chanda Elbert, Jack Elliot, Julie Harlin, Alvin Larke, James Lindner, Billy McKim, Lori Moore, Manuel Pina, Jeff Ripley, Glen Shinn, Jennifer Williams, Gary Wingenbach

Action/Discussion Items

1) Approval of Minutes from the September meeting (Attachment A) – Tim Murphy
Motion was made by John Rayfield, Second by Robert Strong, to “Approve the September minutes as distributed.” Motion passed unanimously.

2) Graduate Admissions Discussions (Handout of data will be available at meeting) – Tim Murphy
An open discussion was held about the admission of each applicant. Faculty may access the AIMS Intranet (<http://alecintranet.tamu.edu>) system now and will have until November 1 at midnight to review applicants, vote, and indicate whether wish to be an IMA (interim major advisor).

The requirement of the 3 years of experience for doctoral candidates was revisited. Dr. Murphy reiterated the expectations for the applicants not meeting this requirement.

For faculty advising individuals who are applying, it is suggested to inform them that applicants should have at least 3 years of work experience to be reviewed. However, if they do not, candidates may still apply, submit all requirement documents, but must also submit a separate document explaining/justifying why they feel they have sufficient work history to be reviewed by the faculty. Faculty view work experience differently and an individual could be admitted based on the faculty vote.

- 3) Graduate Curriculum Committee Report – Gary Briers – **No report at this time.**
- a. Graduate Research Committee – Billy McKim
Dr. Murphy provided a report for Dr. McKim. The committee met in September and a second meeting is scheduled for November 12, 9:00 am, AGLS 129. The committee will continue to discuss and re-evaluate the research sequence.
 - b. International Ag Course Rotation – Manuel Pina – **Not present, no report at this time.**

Old Business

None at this time.

New Business

None at this time.

Informational Items

- 1) Doc@ Distance Seminar – December 15-17, 2014
- 2) Prospective Graduate Student Day – October 24 – Faculty meet and greet – 9:15 am
- 3) Assistantship positions in Spring 2015
A question was asked if any assistantship positions will be open in the Spring 2015. Dr. Murphy indicated that he is not aware of any positions at this time. He will begin review in November, therefore, he encourages groups to meet, rank qualified students, and send a list to him by early November.

Groups may review assistantship applications which have been submitted in the ALEC Intranet system, <http://alecintranet.tamu.edu>. Log in at bottom with NETID and password – not in official AIMS system. Select AIMS tab and Assistantship Review link for the list.

Graduate Faculty Meeting Appendices (provided each month):

- 1) Graduate Admission Criterion Score Calculation/GRE Percentile Rankings (Attachment B)
- 2) Graduate Course Rotation/Steward (Attachment C)
- 3) Five Year Course Rotation (Attachment D)
- 4) Graduate Course Research Tools Sequence (Attachment E)

Travel Request Form Deadlines

Domestic (30 days prior to trip): e.g. travel December 1, 2014 due by November 1, 2014
International (60 days prior to trip): e.g. travel January 1, 2015 due by November 1, 2014

Upcoming Events/Meetings

October 10, 2014	Fall Internal Advisory Board Mtg, 1:00 pm, AGLS 200
October 20, 2014	Departmental Mtg, 8:15 am, AGLS 129 (kolaches, juice, coffee, 7:30 am)
October 24, 2014	Prospective Student Day, 9:15 am, AGLS 129
Oct. 28-Nov. 1, 2014	National FFA Convention, Louisville, KY
November 3, 2014	Peace Corps & IARM Certificate Informational Session, 10:00 am, AGLS 129
November 7, 2014	Warren Model Classroom Ribbon Cutting, 4:00 pm, AGLS 132
November 14, 2014	Technology-Enhanced Instruction mtg, 11:00 am, AGLS 255
November 17, 2014	Departmental Mtg, 8:15 am, AGLS 129 (kolaches, juice, coffee, 7:30 am)
November 18-19, 2014	ACTE Research & Professional Development Conference, Nashville, TN
November 27-28, 2014	Thanksgiving Holidays
December 15, 2014	Departmental Mtg, 8:15 am, AGLS 129 (kolaches, juice, coffee, 7:30 am)
December 15-17, 2014	D@D Seminar
January 5-9, 2015	AgriLife Conference
January 19, 2015	Martin Luther King Day-Holiday
March 18-20, 2015	Spring Break

Future Graduate Faculty

November 12, 2014	Graduate Faculty Research Sub-Committee mtg, 9:00 am, AGLS 129
November 19, 2014	Graduate Faculty meeting, 9:30 am, AGLS 129