Graduate Faculty Meeting Minutes May 2, 2011 2:00 – 3:00 pm, Room 101 Scoates

<u>Present:</u> Kim Dooley, Lori Moore, Chanda Elbert, Gary Briers, Julie Harlin, Alvin Larke, Traci Naile, Tracy Rutherford, James Lindner, Theresa Murphrey, Robert Strong, Gary Wingenbach, Tim Murphy, Clarice Fulton

<u>Not Present:</u> Barry Boyd, Scott Cummings, Jack Elliot, James Christiansen, Michael McCormick, Landry Lockett, Manual Pina, John Rayfield, Jeff Ripley, Andy Vestal, Jennifer Williams, Glen Shinn

Action/Discussion Items

1) Approval of Minutes from the April meeting.

Motion was made by Gary Briers, Seconded by Robert Strong to "Approve the April minutes as written." Motion passed unanimously.

- 2) Graduate Curriculum Committee Report Gary Briers
 - a. Faculty "Stewardship" of Course Rotation (Attachment A)
 Gary Briers proposed to provide faculty with a list of courses taught per semester without stewards. Provided as Attachment B. Discussion of ALEC 695 rotation.
 1. International Ag Course Rotation Manuel Pina
 Manual Pina was not present. He is still collecting information. No report at this time.
- 3) Appointment to Graduate Faculty (Deborah Dunsford-Vita, Attachment C) Tim Murphy Open discussion. There is a need in the AGCJ specialization, due to retirement of Dr. Starr. Option to review as a Full Member or Adjunct Member to Graduate Faculty.

Motion was made by Gary Wingenbach to "Propose faculty vote to submit request as an Adjunct Member for approval to Graduate Faculty instead of Full Member." Seconded by Julie Harlin.

A secret ballot took place and ballots were collected. The majority vote was to submit a request for Deborah Dunsford to be placed on Graduate Faculty as an Adjunct Member. Paperwork will be submitted for review at next Graduate Program Committee meeting, May 18.

4) Faculty Work Load – Tim Murphy

Open discussion. Questions rose referencing what faculty can count as work load, what is automatic and what is negotiated. Suggestions were made that the definition should be part of Departmental By-Laws in comparison of the University policy on faculty workload.

Motion was made by James Lindner to "Establish a committee with Kim Dooley as chair, to put together a white paper document indicating and addressing what faculty load is, how to access, what counts as load to meet compliance and recommend it to the By-Laws committee." Seconded by Tracy Rutherford. Motion passed unanimously.

Tim Murphy asked Kim Dooley to recommend members for the committee. She asked for volunteers representing all levels of faculty. Lori Moore, Chanda Elbert and Gary Briers volunteered. This committee will report at the September meeting.

5) June Graduate Faculty meeting – Tim Murphy

Due to the move, complete admission materials will not be available for the scheduled June meeting. Rather than scheduling two meetings, a new date for the June Graduate Faculty meeting was proposed.

Gary Briers moved to "Change the June Graduate Faculty meeting to June 20, to include the discussion of the applicants meeting the June 1 deadline." Seconded by Traci Naile. Motion passed unanimously.

James Lindner mentioned that it is important to evaluate and vote on all candidates for admission, not just those that you have been in contact with.

Alvin Larke discussed students Interim Major Advisor (IMA). Students are assigned a faculty member to be their IMA, however, sometimes students elect to work with other faculty members. There is a form available for students to complete to change their IMA. This form is not always completed, and Degree Plans are filed with another faculty member as Chair of the committee. Dr. Larke would like faculty approached to Chair a committee to contact the student's IMA.

Old Business

- 1) Five year course rotation (Attachment C) No changes at this time.
- 2) Departmental By-Laws Tim Murphy **Tim Murphy to draft a report of the feedback he has** received and send out again to the committee. A meeting will be scheduled soon. The committee consists of: Kirk Edney, Chanda Elbert, Julie Harlin, James Lindner, Landry Lockett, Lori Moore, and John Rayfield with Tim Murphy as convener.

<u>New Business</u> None at this time.

Informational Items None at this time.

Tim Murphy moved to adjourn, Seconded by Robert Strong. Unanimously approved.

Upcoming Events

May 24-27, 2011 Coeur d'Alene, ID AAAE May 31 - June 1, 2011 Move to new building May 31, 2011 First day of Summer I and 10 Week Classes June 1, 2011 Last Fall 2011 Admission Deadline June 10-14, 2011 Denver, CO ACE/NETC June 14-17, 2011 Edmonton, Canada NACTA July 3-7, 2011 Windhoek, Namibia AIAEE August 16-18, 2011 Lubbock, TX D@D Cohort 5 Induction Seminar January 4-6, 2012 – TAMU host NCAC-24 Meeting

<u>Future Graduate Faculty Meetings</u> June 20 – 2:00 pm (Grad Faculty & Admissions Review mtg)

Grad Course Sequencing ATT Department of Agricultural Leadership, Education, & Communications

o = odd years; e =	even years				
Fall Course and 7	litle	Steward			
ALEC 602 (0, e)	C 602 (o, e) Advanced Instructional Design in Agricultural Science				
ALEC 605 (o, e)	EC 605 (o, e) Facilitating Complete Secondary Agricultural Science Programs				
ALEC 606 (o, e)	Leadership Education Theory	Elbert			
ALEC 610 (o, e)	Principles of Adult Education (Web-based)	Lindner			
ALEC 611 (0, e)	Advanced Methods in Distance Education (Web-based)	Dooley			
ALEC 615 (0, e)	ALEC 615 (o, e) Philosophy of Agricultural Education (Web-Enhanced)				
ALEC 618 (0, e)	ALEC 618 (o, e) (Proposed course) Cross Cultural Perspectives on Leadership				
ALEC 621 (0)	ALEC 621 (o) Methods of Online Survey Research in Agricultural Science				
ALEC 623 (0, e)	ALEC 623 (o, e) Survey of Evaluation Strategies for Agriculture (Web-based)				
ALEC 624 (0, e)	24 (o, e) Developing Funded Research Projects				
ALEC 635 (0, e)	(Proposed course) Diversity Issues in Higher Education	Larke			
ALEC 640 (o, e)	Methods of Technological Change (Web-based)	Murphrey			
ALEC 644 (0)	The Agricultural Advisor in Developing Nations	Shinn			
ALEC 646 (e)	Institutions Serving Agriculture in Developing Nations	??			
ALEC 681 (0, e)	Seminar (topics change by semester; can be taken more than once)				
ALEC 690 (o, e)	Theory of Agricultural Education Research (Basic Quant)	Briers			
ALEC 691 (0, e)	Research for MS/PhD				
ALEC 692 (0, e)	Research for EdD				
ALEC 693 (0, e)	Professional Study for MAg				
ALEC 695 (0, e)	Frontiers in Research (Campus & Web-based)	??			

o = odd years; e = even years

Spring Course and	Title	Steward				
ALEC 601 (o, e)	(o, e) Advanced Methods in Agricultural Education					
ALEC 602 (0, e)	ALEC 602 (o, e) Advanced Instructional Design in Agricultural Science					
ALEC 604 (o, e)	Writing for Professional Publication	Rutherford				
ALEC 605 (o, e)	Facilitating Complete Secondary Agricultural Science Programs	Rayfield				
ALEC 608 (o, e)	Leadership of Volunteers	Lockett				
ALEC 609 (o, e)	Learning Organizations	Moore				
ALEC 612 (0, e)	Advanced Instructional Design for Online Learning (Web-based)	Murphrey				
ALEC 613 (0, e)	Techniques in eLearning Development & Delivery (Web-based)	Strong				
ALEC 620 (e)	ALEC 620 (e) Instrumentation and Survey Research Methods					
ALEC 622 (o, e) Data Analysis, Collection, and Interpretation						
ALEC 625 (0, e)	Program Evaluation & Organizational Accountability (Web-based)	Elbert				
ALEC 630 (o, e)	Guidance and Counseling for Rural Youth	Larke				
ALEC 640 (o, e)	Methods of Technological Change	Murphrey				
ALEC 641 (0, e)	The Transfer of Technology by Institutions	Wingenbach				
ALEC 645 (0)	Initiating, Managing & Monitoring Projects of International ADEV	Shinn				
ALEC 652 (0)	Images of Agriculture: Visual Communication Research	Rutherford				
ALEC 681 (0, e)	Seminar (topics change by semester; can be taken more than once)					
ALEC 691 (0, e)	Research for MS/PhD					

ALEC 692 (0, e)	Research for EdD	
ALEC 693 (o, e)	Professional Study for MAg	
ALEC 695 (0, e)	Frontiers of Research	
ALEC 696 (o, e)	Qualitative Research Methods (Campus & Web-based)	Dooley

Summer Course an	Steward	
ALEC 603 (0, e)	Experiential Learning	Rayfield
ALEC 607 (o, e)	Youth Leadership Programs (Web-based)	Boyd
ALEC 617 (0, e)	Leadership in Organizational Culture & Ethics	Williams
ALEC 616 (0, e)	Facilitation of Leadership Programs	Moore
ALEC 625 (e)	Program Evaluation & Organizational Accountability (Web-based)	Elbert
ALEC 631 (0, e)	Development and Planning of Community Education Programs	Cummings
ALEC 646 (0)	Institutions Serving Agriculture in Developing Nations	??

This document is intended for planning purposes. Course offerings are subject to change and it is recommended that students visit with their advisors and course instructors to determine exact offerings for specific semesters.

Last Updated, May 2011

Grad Course Sequencing A7 Department of Agricultural Leadership, Education, & Communications

o = odd years; e = even years				
Fall Course and T	Title			
ALEC 602 (0, e)	Advanced Instructional Design in Agricultural Science			
ALEC 605 (o, e)	Facilitating Complete Secondary Agricultural Science Programs			
ALEC 606 (0, e)	Foundations of Leadership Theory			
ALEC 610 (o, e)	Principles of Adult Education (Web-based)			
ALEC 611 (0, e)	Advanced Methods in Distance Education (Web-based)			
ALEC 615 (0, e)	Philosophy of Agricultural Education (Web-Enhanced)			
ALEC 618 (0, e)	(Proposed course) Cross Cultural Perspectives on Leadership			
ALEC 621 (0)	Methods of Online Survey Research in Agricultural Science			
ALEC 623 (0, e)	Survey of Evaluation Strategies for Agriculture (Web-based)			
ALEC 624 (0, e)	Developing Funded Research Projects			
ALEC 635 (0, e)	(Proposed course) Diversity Issues in Higher Education			
ALEC 640 (o, e)	Methods of Technological Change (Web-based)			
ALEC 644 (0)	The Agricultural Advisor in Developing Nations			
ALEC 646 (e)	Institutions Serving Agriculture in Developing Nations			
ALEC 681 (0, e)	Seminar (topics change by semester; can be taken more than once)			
ALEC 690 (o, e)	Theory of Agricultural Education Research (Basic Quant)			
ALEC 691 (o, e)	Research for MS/PhD			
ALEC 692 (0, e)	Research for EdD			
ALEC 693 (0, e)	Professional Study for MAg			
ALEC 695 (o, e)	Frontiers in Research (Campus & Web-based)			

o = odd years; e = even years

Spring Course and	Title
ALEC 601 (o, e)	Advanced Methods in Agricultural Education
ALEC 602 (0, e)	Advanced Instructional Design in Agricultural Science
ALEC 604 (o, e)	Writing for Professional Publication
ALEC 605 (o, e)	Facilitating Complete Secondary Agricultural Science Programs
ALEC 608 (o, e)	Leadership of Volunteers
ALEC 609 (o, e)	Learning Organizations
ALEC 612 (0, e)	Advanced Instructional Design for Online Learning (Web-based)
ALEC 613 (0, e)	Techniques in eLearning Development & Delivery (Web-based)
ALEC 620 (e)	Instrumentation and Survey Research Methods
ALEC 622 (0, e)	Data Analysis, Collection, and Interpretation
ALEC 625 (0, e)	Program Evaluation & Organizational Accountability (Web-based)
ALEC 630 (0, e)	Guidance and Counseling for Rural Youth
ALEC 640 (o, e)	Methods of Technological Change
ALEC 641 (o, e)	The Transfer of Technology by Institutions
ALEC 645 (0)	Initiating, Managing & Monitoring Projects of International ADEV
ALEC 652 (0)	Images of Agriculture: Visual Communication Research
ALEC 681 (o, e)	Seminar (topics change by semester; can be taken more than once)
ALEC 691 (o, e)	Research for MS/PhD

ALEC 692 (0, e)	Research for EdD
ALEC 693 (0, e)	Professional Study for MAg
ALEC 695 (0, e)	Frontiers of Research
ALEC 696 (o, e)	Qualitative Research Methods (Campus & Web-based)

Summer Course and Title				
ALEC 603 (o, e)	Experiential Learning			
ALEC 607 (o, e)	Youth Leadership Programs (Web-based)			
ALEC 617 (o, e)	Leadership in Organizational Culture & Ethics			
ALEC 616 (o, e)	Facilitation of Leadership Programs			
ALEC 625 (e)	Program Evaluation & Organizational Accountability (Web-based)			
ALEC 631 (o, e)	Development and Planning of Community Education Programs			
ALEC 646 (0)	Institutions Serving Agriculture in Developing Nations			

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Last Updated, May 2011

Agricultural Leadership, Education, & Communications Graduate Course Offering Schedule (Five Year)

2010-11	2011-12	2012-13	2013-14	2014-15
ALEC 602 Adv Instructional Design in AGSC (Harlin)	ALEC 602 Adv Instructional Design in AGSC (Harlin)	ALEC 602 Adv Instructional Design in AGSC (Harlin)	ALEC 602 Adv Instructional Design in AGSC	ALEC 602 Adv Instructional Design in AGSC
ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield)	ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield)	ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield)	ALEC 605 Facilitating Comp Secondary AGSC Programs	ALEC 605 Facilitating Comp Secondary AGSC Programs
 ALEC 606 Leadership Education Theory (Elbert) ALEC 610 Principles of Adult Education (Lindner)¹ ALEC 610 Principles of Adult Education (Strong)³ 	 ALEC 606 Leadership Education Theory (Elbert) ALEC 610 Principles of Adult Education (Lindner)¹ ALEC 611 Adv Methods in Distance Ed (Dooley)¹ 	 ALEC 606 Leadership Education Theory (Elbert) ALEC 610 Principles of Adult Education (Lindner)¹ ALEC 611 Adv Methods in Distance Ed (Dooley)¹ 	ALEC 606 Leadership Education Theory ALEC 610 Principles of Adult Education ¹ ALEC 611 Adv Methods in Distance Ed ¹ ALEC 615 Philosophy of AGED ²	ALEC 606 Leadership Education Theory ALEC 610 Principles of Adult Education ¹ ALEC 611 Adv Methods in Distance Ed ¹ ALEC 615 Philosophy of AGED ¹
 (Strong) ³ ALEC 611 Adv Methods in Distance Ed¹ Dooley (cancelled) ALEC 615 Philosophy of AGED (Murphy) ¹ ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey) ¹ ALEC 624 Developing Funded Research Projects (Pina) ALEC 640 Methods of Technological Change (Murphrey) ¹ ALEC 646 Institutions Serving AG in Developing Nations (Wingenbach) ALEC 681 Seminar (Rutherford) ALEC 681 Seminar (Murphrey) ¹ ALEC 689 Advanced Leadership Theory (Williams) ALEC 690 Theory of AGED Research-Basic Quant (Briers) ALEC 695 Frontiers in Research (Rayfield) ALEC 695 Frontiers in Research (Strong) ¹ 	 ALEC 615 Philosophy of AGED (Murphy)² ALEC 621 Methods of Online Survey Research in AGSC (Wingenbach) ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey)¹ ALEC 624 Developing Funded Research Projects (Pina) ALEC 640 Methods of Technological Change (Murphrey)¹ ALEC 644 The Agricultural Advisor in Developing Nations (STAFF) ALEC 681 Seminar (Staff) ALEC 689 Media Influence in AGCJ (Naile) ALEC 690 Theory of AGED Research Basic Quant (Briers) ALEC 695 Frontiers in Research (Rayfield) ALEC 695 Frontiers of Research (Staff) 	 (Dooley)¹ ALEC 615 Philosophy of AGED (Murphy)¹ ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey)¹ ALEC 624 Developing Funded Research Projects (Pina) ALEC 640 Methods of Technological Change (Murphrey)¹ ALEC 646 Institutions Serving AG in Developing Nations ALEC 681 Seminar (STAFF) ALEC 689 Media Influence in AGCJ (Naile) ALEC 690 Theory of AGED Research-Basic Quant (Briers) ALEC 695 Frontiers in Research (Rayfield) ALEC 695 Frontiers in Research (Strong)¹ 	 ALEC 613 Finitosophy of AGED ALEC 621 Methods of Online Survey Research in AGSC ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey) ALEC 624 Developing Funded Research Projects ALEC 640 Methods of Technological Change¹ ALEC 644 The Agricultural Advisor in Developing Nations (STAFF) ALEC 681 Seminar ALEC 690 Theory of AGED Research- Basic Quant ALEC 695 Frontiers in Research 	 ALEC 613 Finitesophy of AGED ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey)¹ ALEC 624 Developing Funded Research Projects ALEC 640 Methods of Technological Change¹ ALEC 646 Institutions Serving AG in Developing Nations ALEC 681 Seminar ALEC 690 Theory of AGED Research- Basic Quant ALEC 695 Frontiers in Research
	ALEC 695 Frontiers of Research (Strong) ¹			

ALEC 601 Adv Methods in AGED ALEC 602 Adv Instructional Design in AGED ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 604 Writing for Professional Publication ALEC 604	LEC 601 Adv Methods in AGED LEC 602 Adv Instructional Design in AGSC (Harlin) LEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) LEC 604 Writing for Professional Publication LEC 608 Leadership of Volunteers LEC 609 Learning Organizations LEC 612 Adv Instructional Design for
ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 604 Writing for Professional Publication	AGSC (Harlin) LEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) LEC 604 Writing for Professional Publication LEC 608 Leadership of Volunteers LEC 609 Learning Organizations
ALEC 604 Writing for Professional Publication (Dunsford) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 604 Writing for Professional Publication ALEC 604 Writing for Professional Publication <td>AGSC Programs (Rayfield) LEC 604 Writing for Professional Publication LEC 608 Leadership of Volunteers LEC 609 Learning Organizations</td>	AGSC Programs (Rayfield) LEC 604 Writing for Professional Publication LEC 608 Leadership of Volunteers LEC 609 Learning Organizations
ALEC 605 Facilitating Comp Secondary ALEC 604 Writing for Professional ALE	Publication LEC 608 Leadership of Volunteers LEC 609 Learning Organizations
	LEC 609 Learning Organizations
ALEC 609 Learning Organizations (Moore) ALEC 612 Adv Instructional Design for	EC 612 Adv Instructional Design for
	Online Learning ¹
ALEC 613 Techniques in elearning Dev & ALEC 612 Adv Instructional Design for ALEC 613 Techniques in elearning Dev & Delivery ¹ ALEC 61	LEC 613 Techniques in eLearning Dev & Delivery ¹
ALEC 622 Data Analysis, Collection, & ALEC 613 Techniques in eLearning Dev & Delivery (Strong) ¹ ALEC 622 Data Analysis, Collection, & Interpretation ALEC 62	ALEC 622 Data Analysis, Collection, & Interpretation ALEC 625 Program Evaluation & Organizational Accountability ¹
ALEC 625 Program Evaluation & ALEC 620 Instrumentation & Survey ALEC 625 Program Evaluation & Organizational Accountability ¹ ALEC 62	
Key State (Elbert) ¹ ALEC 622 Data Analysis, Collection, & Interpretation (Briers) ALEC 630 Guidance & Counseling for Rural Rural Youth ALEC 63 Key State ALEC 620 Guidance & Counseling for Rural Rural Youth Rural Youth Rural Youth	LEC 630 Guidance & Counseling for Rural Youth
Youth (Larke) ALEC 625 Program Evaluation & ALEC 640 Methods of Technological Change by Institutions ALEC 641	LEC 640 Methods of Technological
ALEC 640 Methods of Technological (Elbert) ¹ ALEC 681 Seminar	Change ¹
ALEC 630 Guidance & Counseling for Institutions ALEC 681 Seminar ³ by	LEC 641 The Transfer of Technology by Institutions
Rural Vouth (Larke)	LEC 645 Initiating, Managing &
	Monitoring Projects of International ADEV
	LEC 681 Seminar
ALEC 645 Initiating, Managing & ALEC 695 Frontiers of Research ALEC 695 Frontiers of Research	LEC 695 Frontiers of Research
ADEV (Pina) ALEC 695 Frontiers of Research ALEC 696 Qualitative Research Methods ¹	LEC 696 Qualitative Research lethods ¹
ALEC 681 Seminar (Lindner/Dooley) ALEC 695 Frontiers of Research ¹	
ALEC 681 Seminar (Murphrey) ¹ ALEC 696 Qualitative Research ALEC 695 Frontiors of Research (Staff) Methods (Dooley)	
ALEC 695 Frontiers of Research (Staff) ALEC 696 Qualitative Research	
ALEC 695 Frontiers of Research ¹ (Strong) Methods (Dooley) ¹	
ALEC 696 Qualitative Research Methods (Dooley)	
ALEC 696 Qualitative Research Methods (Dooley) ¹	

SPRING REGULAR SEMESTER/

	2010-11	2011-12	2012-13	2013-14	2014-15
S I / Summer Mini-mester	 ALEC 603 Experiential Learning (Rayfield)⁴ ALEC 607 Youth Leadership Programs (Boyd)¹ ALEC 616 Facilitation of Leadership Programs (Moore)⁴ ALEC 681 Seminar (Murphrey)³ ALEC 689 Leadership in Organizational Culture & Ethics (Williams) ALEC 631 Development and Planning of Community Education Programs (Cummings) 	 ALEC 603 Experiential Learning (Rayfield)⁴ ALEC 607 Youth Leadership Programs (Boyd)¹ ALEC 616 Facilitation of Leadership Programs (Moore)⁴ ALEC 617 Leadership in Organizational Culture & Ethics (Williams) ALEC 625 Program Evaluation & Organizational Accountability (Elbert)¹ ALEC 631 Development and Planning of Community Education Programs (Cummings) ALEC 646 Institutions Serving AG in Developing Nations 	 ALEC 603 Experiential Learning ALEC 607 Youth Leadership Programs (Boyd)¹ ALEC 616 Facilitation of Leadership Programs (Moore)⁴ ALEC 617 Leadership in Organizational Culture & Ethics (Williams) ALEC 631 Development and Planning of Community Education Programs 	 ALEC 603 Experiential Learning ALEC 607 Youth Leadership Programs (Boyd)¹ ALEC 616 Facilitation of Leadership Programs⁴ ALEC 617 Leadership in Organizational Culture & Ethics (Williams) ALEC 625 Program Evaluation & Organizational Accountability (Elbert)¹ ALEC 646 Institutions Serving AG in Developing Nations ALEC 631 Development and Planning of Community Education Programs 	 ALEC 603 Experiential Learning ALEC 607 Youth Leadership Programs (Boyd)¹ ALEC 616 Facilitation of Leadership Programs⁴ ALEC 617 Leadership in Organizational Culture & Ethics (Williams) ALEC 631 Development and Planning of Community Education Programs
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1 Distance delivery as web-based

2 Delivery is web enhanced

3 For Joint Ed.D. program

4 Summer Mini-mester

5 Winter Mini-mester (Study Abroad)

Updated February 2011