

**Graduate Faculty Meeting Minutes**  
**February 9, 2011**  
**1:00 – 2:00 pm, Room 101 Scoates**

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Present: Kim Dooley, Lori Moore, Chanda Elbert, Gary Briers, Jeff Ripley, Julie Harlin, Theresa Murphrey, Traci Naile, Tracy Rutherford, Manual Pina, John Rayfield, Landry Lockett, Gary Wingenbach, Robert Strong, Barry Boyd, Scott Cummings, Tim Murphy, Clarice Fulton

Not Present: Jack Elliot, James Christiansen, Alvin Larke, James Lindner, Landry Lockett, Michael McCormick, Andy Vestal, Jennifer Williams, Glen Shinn

Action/Discussion Items

- 1) Approval of Minutes from the January meeting. (Attachment A).  
**Motion was made by John Rayfield, Seconded by Scott Cummings to “Approve the January minutes as written.” Motion passed unanimously.**
  
- 2) Graduate Admissions discussions (only applicants interested in assistantships/scholarships – spreadsheet provided at meeting) – Tim Murphy  
**Discussion of Graduate Admission deadlines established last year. Deadlines were changed following Departmental Review to allow highly competitive individuals to be admitted in enough time to be competitive with assistantship, fellowship, or scholarship offers. Dr. Briers asked, what would be the shortest reasonable amount of time between application and admission decision? It was suggested that the January 15 deadline was too early for a Fall review.**  
**Motion was made by Gary Briers, Seconded by Julie Harlin to “Return to three separate admission cycles; one for each semester. Establish to admit students on June 15 for the Fall Semester; October 15 for the Spring Semester or later; and February 15 for Summer Semester or later. Competitive applicants for the Fall Semester will be advised to meet the October 15 deadlines to improve their odds of securing external funding. New policy to be effective after the currently scheduled March 1, 2011 review cycle.” Motion passed unanimously. In order to meet these deadlines, considering the average “receipt to posting” delay in OGS / Compass, Admissions materials will be due to the department on the 1<sup>st</sup> of each Admission Review Month (6/1, 10/1, and 2/1). Should OGS reduce their delay, we can reduce ours.**  
**The current complete applications for admission were discussed (handout). Faculty members provided comments and offered to serve as IMAs. It was suggested that the criterion score for Auto-Admit applicants be included on the review spreadsheet, and no objections were raised. This information will be included on future review handouts. Faculty have until Thursday, February 17, 2011, to review these applicant’s materials, place votes, and offer to serve as the IMA for these applicants.**
  
- 3) Graduate Curriculum Committee Report – Tim Murphy
  - a. Faculty “Ownership” of Courses/Course Rotation – (Attachment B) - **No report at this time.**

Old Business

- 1) Five year course rotation – (Attachment C) – Tim Murphy  
**Dr. Murphy mentioned that Dr. Elliot requested a list of Summer 2011 course offerings. There may be discussion of summer graduate teaching at the Departmental meeting.**
  
- 2) Departmental By-Laws – Tim Murphy - **No report at this time.**

New Business

**No new business at this time.**

## Informational Items

- 1) Call for Distinguished Graduate Student, Kahler Award, and SIG AERA Dissertation Award nominees (Attachment D) – Tim Murphy

**Reminder – nominations due to Dr. Murphy by February 14.**

### Upcoming Events

February 25, 2011, SCTS 101	Prospective Graduate Student Day
March 1, 2011	Summer and Fall 2011 Admission deadline
March 14 – April 15, 2011	Faculty Annual Performance Reviews
April 1, 2011	D@D Cohort 5 Review Admission deadline
April 20-22, 2011 Fresno, CA	WRAAAE
May 24-27, 2011 Coeur d'Alene, ID	AAAE
June 10-14, 2011 Denver, CO	ACE/NETC
June 14-17, 2011 Edmonton, Canada	NACTA
June 1, 2011	Fall 2011 Admission Deadline
July 3-7, 2011 Windhoek, Namibia	AIAEE
August 16-18, 2011 Lubbock, TX	D@D Cohort 5 Induction Seminar
October 1, 2011	Spring 2012 Admission Deadline
January 4-6, 2012 – TAMU host	NCAC-24 Meeting
February 1, 2012	Summer 2012 Admission Deadline
June 1, 2012	Fall 2012 Admission Deadline

### Future Graduate Faculty Meetings

March 10 - 1:00 pm (Grad Faculty & Admissions Review mtg)  
April 4 – 2:00 pm  
May 2 – 2:00 pm

**Graduate Faculty Meeting Minutes  
January 11, 2011  
2:00 – 3:00 pm, Room 101 Scoates**

**ATTACHMENT A**

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Present: Barry, Boyd, James Christiansen, Chanda Elbert, Jack Elliot, Julie Harlin, Alvin Larke, Lori Moore, Theresa Murphrey, Traci Naile, Manual Pina, John Rayfield, Tracy Rutherford, Glen Shinn, Robert Strong, Tim Murphy, Clarice Fulton

Not Present: Gary Briers, Scott Cummings, Kim Dooley, James Lindner, Landry Lockett, Michael McCormick, Jeff Ripley, Andy Vestal, Jennifer Williams, Gary Wingenbach

Action/Discussion Items

- 1) Approval of Minutes from the November meeting. No December meeting (Attachment A).  
**Motion was made by John Rayfield, Seconded by Julie Harlin to “Approve the November minutes as written.” Motion passed unanimously.**
- 2) Graduate Curriculum Committee Report – Tim Murphy
  - a. Faculty “Ownership” of Courses/Course Rotation – (Attachment B)  
**No report at this time.**
- 3) Summer and Fall 2011 Class Schedule (Attachments C& D)  
**Review of current draft schedules. Updates have been indicated on the attachments and submitted to Registrar.**

Old Business

- 1) Five year course rotation – (Attachment E) – **No changes noted at this time.**
- 2) Departmental By-Laws – Tim Murphy – **No report at this time.**

New Business

**No new business at this time.**

Informational Items

- 1) New Graduate Courses – Tim Murphy  
**ALEC 623 Survey of Evaluation Strategies for Agriculture and ALEC 631 Development and Planning of Community Education Programs – Approved by Faculty Senate**  
  
**ALEC 617 Leadership in Organizational Culture and Ethics and ALEC 652 Images of Agriculture: Visual Communication Research – sent forth to GPC**
- 2) Graduate Research Tools Sequence (Attachment F) – Tim Murphy  
**Dr. Murphy included the research tools sequence handout in meeting attachments. This sequence is used when reviewing requirements for program degree plans and will be available on web site under Degree Programs.**
- 3) Graduate Student Funding – Tim Murphy  
**In reference to Dr. Reed’s memo from Office of Graduate Studies indicating a must to cut \$2 million in tuition reimbursement, the options: 1) eliminate all masters; 2) cover doctoral researchers with teaching functions, effective September 1, 2011.**

**Offers for assistantship will be different. This will affect how many offers we can make. Before new offers are made, Dr. Murphy will counsel with Dr. Reed.**

- 4) Call for Distinguished Graduate Student Nominees (Attachment G) – Tim Murphy  
**The Distinguished Graduate Student nomination is due ASAP and Kahler Award nomination deadline is March 1. (Attachment H). If willing to nominate for either, nominations must be submitted by committee chair. Send information to Dr. Murphy by February 10 for both. Dr. Murphy will appoint a committee to review individuals.**
- 5) Grading Information for Research hours (691, 692) – Tim Murphy  
**Dr. Murphy discussed the reasoning behind entering grades of “I” on research hours instead of “S.” If all required research hours are satisfactorily completed on the degree plan, a student could insist they have completed the requirements for the degree regardless of the status of the thesis/dissertation/record of study. It is preferred that these hours be designated as Incomplete and changed as part of the final exam.**
- Reminder of current continuous registration policy – A thesis/dissertation/record of study student that has completed all formal coursework (graded courses) on the degree plan is required to enroll in at least one credit hour of research for the fall and spring semesters. More than one hour may be designated by the committee chair. Enrollment for summer is not required unless the student will submit documents to the thesis office, or as designated by the committee chair.**
- 6) Departmental Graduate Information Flyer (Attachment I) – Tim Murphy  
**A copy of college-wide marketing flyer is attached. Dr. Reed wants each department to create/edit a two-pager similar to this be used for marketing purposes. The ALEC document submitted to Dr. Reed is attached.**
- 7) Summer and Fall 2011 Admission Review – Tim Murphy  
**Discussion about scheduling the Admission Review meetings. Since we changed the Admission deadline to January 15, but allow applicants through March, two separate Admissions meetings will need to be scheduled; one after the January 15 deadline to review those applying for assistantships/scholarships/fellowships, and another one after the March 1 deadline for all other applicants.**

**Dr. Elliot asked for thoughts about the NACTA Conference to be hosted by TAMU January 2012. Decision as yes, and Dr. Elliot to run through Dr. Sams and other departments.**

#### Upcoming Events

February 5-8, 2011, Corpus Christi, TX	SAAS AgCm
February 5-8, 2011, Corpus Christi, TX	SAAS AgEd
February 9, 2011, SCTS 101	Graduate Admissions Review mtg
February 25, 2011, SCTS 101	Prospective Graduate Student Day
March 1, 2011	Summer and Fall Admission deadline
March 14 – April 15, 2011	Faculty Annual Performance Reviews
April 1, 2011	D@D Cohort 5 Review Admission deadline
April 20-22, 2011 Fresno, CA	WRAAAE
May 24-27, 2011 Coeur d’Alene, ID	AAAE
June 10-14, 2011 Denver, CO	ACE/NETC
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July 3-7, 2011 Windhoek, Namibia	AIAEE
August 16-18, 2011 Lubbock, TX	D@D Cohort 5 Induction Seminar
January 4-6, 2012 – TAMU host	NCAC-24 Meeting

#### Future Graduate Faculty Meetings

February 9 – 1:00 pm (Grad Faculty & Admissions Review mtg)
March 7 – 2:00 pm
April 4 – 2:00 pm
May 2 – 2:00 pm

**Grad Course Sequencing**  
**Department of Agricultural Leadership, Education, & Communications**

**ATTACHMENT B**

o = odd years; e = even years

Fall Course and Title		Steward
ALEC 602 (o, e)	Advanced Instructional Design in Agricultural Science	Harlin
ALEC 605 (o, e)	Facilitating Complete Secondary Agricultural Science Programs	Rayfield
ALEC 606 (o, e)	Leadership Education Theory	Rosser
ALEC 610 (o, e)	Principles of Adult Education (Web-based)	Lindner
ALEC 611 (o, e)	Advanced Methods in Distance Education (Web-based)	Dooley
ALEC 615 (o, e)	Philosophy of Agricultural Education (Web-Enhanced)	Murphy
<b>ALEC 618 (o, e)</b>	<b>(Proposed course) Cross Cultural Perspectives on Leadership</b>	Elbert
ALEC 621 (o)	Methods of Online Survey Research in Agricultural Science	Wingenbach
ALEC 623 (o, e)	Survey of Evaluation Strategies for Agriculture (Web-based)	Murphrey
ALEC 624 (o, e)	Developing Funded Research Projects	Pina
<b>ALEC 635 (o, e)</b>	<b>(Proposed course) Diversity Issues in Higher Education</b>	Elbert/Larke
ALEC 640 (o, e)	Methods of Technological Change (Web-based)	Murphrey
ALEC 644 (o)	The Agricultural Advisor in Developing Nations	Shinn
ALEC 646 (e)	Institutions Serving Agriculture in Developing Nations	??
ALEC 681 (o, e)	Seminar (topics change by semester; can be taken more than once)	
ALEC 690 (o, e)	Theory of Agricultural Education Research (Basic Quant)	Briers
ALEC 691 (o, e)	Research for MS/PhD	
ALEC 692 (o, e)	Research for EdD	
ALEC 693 (o, e)	Professional Study for MAg	
ALEC 695 (o, e)	Frontiers in Research (Campus & Web-based)	??

Spring Course and Title		Steward
ALEC 601 (o, e)	Advanced Methods in Agricultural Education	Murphy
ALEC 602 (o, e)	Advanced Instructional Design in Agricultural Science	Harlin
ALEC 604 (o, e)	Writing for Professional Publication	Rutherford
ALEC 605 (o, e)	Facilitating Complete Secondary Agricultural Science Programs	Rayfield
ALEC 607 (e)	Youth Leadership Programs	Boyd
ALEC 608 (o, e)	Leadership of Volunteers	Lockett
ALEC 609 (o, e)	Learning Organizations	Moore
ALEC 612 (o, e)	Advanced Instructional Design for Online Learning (Web-based)	Murphrey
ALEC 613 (o, e)	Techniques in eLearning Development & Delivery (Web-based)	Temporary - Lindner
ALEC 620 (e)	Instrumentation and Survey Research Methods	Lindner
ALEC 622 (o, e)	Data Analysis, Collection, and Interpretation	Briers
ALEC 625 (o, e)	Program Evaluation & Organizational Accountability (Web-based)	Elbert
ALEC 630 (o, e)	Guidance and Counseling for Rural Youth	Larke
ALEC 631 (o, e)	Development and Planning of Community Education Programs	Cummings
ALEC 640 (o, e)	Methods of Technological Change	Murphrey
ALEC 641 (o, e)	The Transfer of Technology by Institutions	Wingenbach
ALEC 645 (o)	Initiating, Managing & Monitoring Projects of International ADEV	Shinn

<b>ALEC 652 (o) (Proposed course) Images of Agriculture: Visual Communication Research</b>	<b>Rutherford</b>
<b>ALEC 681 (o, e) Seminar (topics change by semester; can be taken more than once)</b>	
<b>ALEC 691 (o, e) Research for MS/PhD</b>	
<b>ALEC 692 (o, e) Research for EdD</b>	
<b>ALEC 693 (o, e) Professional Study for MAg</b>	
<b>ALEC 695 (o, e) Frontiers of Research</b>	
<b>ALEC 696 (o, e) Qualitative Research Methods (Campus &amp; Web-based)</b>	<b>Dooley</b>

<b>Summer Course and Title</b>	<b>Steward</b>
<b>ALEC 603 (o, e) Experiential Learning</b>	<b>Rayfield</b>
<b>ALEC 617 (o, e) (Proposed course ) Leadership in Organizational Culture &amp; Ethics</b>	<b>Williams</b>
<b>ALEC 616 (o, e) Facilitation of Leadership Programs</b>	<b>Moore</b>
<b>ALEC 625 (e) Program Evaluation &amp; Organizational Accountability (Web-based)</b>	<b>Elbert</b>
<b>ALEC 646 (o) Institutions Serving Agriculture in Developing Nations</b>	<b>??</b>

This document is intended for planning purposes. Course offerings are subject to change and it is recommended that students visit with their advisors and course instructors to determine exact offerings for specific semesters.

Last Updated, December 2010

**Agricultural Leadership, Education, & Communications Graduate Course Offering Schedule (Five Year)**

**ATTACHMENT C**

	2009-10	2010-11	2011-12	2012-13	2013-14
<b>FALL</b>	ALEC 602 Adv Instructional Design in AGSC (Harlin)	ALEC 602 Adv Instructional Design in AGSC (Harlin)	ALEC 602 Adv Instructional Design in AGSC (Harlin)	ALEC 602 Adv Instructional Design in AGSC	ALEC 602 Adv Instructional Design in AGSC
	ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield)	ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield)	ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield)	ALEC 605 Facilitating Comp Secondary AGSC Programs	ALEC 605 Facilitating Comp Secondary AGSC Programs
	ALEC 606 Leadership Education Theory (Rosser)	ALEC 606 Leadership Education Theory (Elbert)	ALEC 606 Leadership Education Theory (Elbert)	ALEC 606 Leadership Education Theory	ALEC 606 Leadership Education Theory
	ALEC 610 Principles of Adult Education (Ripley) <sup>1</sup>	ALEC 610 Principles of Adult Education (Lindner) <sup>1</sup>	ALEC 610 Principles of Adult Education (Lindner) <sup>1</sup>	ALEC 610 Principles of Adult Education <sup>1</sup>	ALEC 610 Principles of Adult Education <sup>1</sup>
	ALEC 611 Adv Methods in Distance Ed <sup>1</sup> Dooley (cancelled)	ALEC 610 Principles of Adult Education (Strong) <sup>3</sup>	ALEC 611 Adv Methods in Distance Ed (Dooley) <sup>1</sup>	ALEC 611 Adv Methods in Distance Ed <sup>1</sup>	ALEC 611 Adv Methods in Distance Ed <sup>1</sup>
	ALEC 615 Philosophy of AGED (Murphy) <sup>1</sup>	ALEC 611 Adv Methods in Distance Ed (Dooley) <sup>1</sup>	ALEC 615 Philosophy of AGED (Murphy) <sup>1</sup>	ALEC 624 Developing Funded Research Projects	ALEC 621 Methods of Online Survey Research in AGSC
	ALEC 621 Methods of Online Survey Research in AGSC (Wingenbach)	ALEC 615 Philosophy of AGED (Murphy) <sup>2</sup>	ALEC 621 Methods of Online Survey Research in AGSC (Wingenbach)	ALEC 640 Methods of Technological Change <sup>1</sup>	ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey) <sup>1</sup>
	ALEC 624 Developing Funded Research Projects (Pina)	ALEC 624 Developing Funded Research Projects (Pina)	ALEC 624 Developing Funded Research Projects (Pina)	ALEC 646 Institutions Serving AG in Developing Nations	ALEC 624 Developing Funded Research Projects
	ALEC 640 Methods of Technological Change (Murphrey) <sup>1</sup>	ALEC 640 Methods of Technological Change (Murphrey) <sup>1</sup>	ALEC 640 Methods of Technological Change (Murphrey) <sup>1</sup>	ALEC 681 Seminar	ALEC 640 Methods of Technological Change <sup>1</sup>
	ALEC 644 The Agricultural Advisor in Developing Nations (Shinn)	ALEC 646 Institutions Serving AG in Developing Nations (Wingenbach)	ALEC 644 The Agricultural Advisor in Developing Nations (STAFF)	ALEC 690 Theory of AGED Research-Basic Quant	ALEC 644 The Agricultural Advisor in Developing Nations
	ALEC 646 Institutions Serving AG in Developing Nations (Shinn)	ALEC 681 Seminar (Rutherford)	ALEC 681 Seminar (STAFF)	ALEC 695 Frontiers in Research	ALEC 681 Seminar
	ALEC 681 Seminar (Murphy)	ALEC 689 Survey of Evaluation Strategies for Agriculture (Murphrey) <sup>1</sup>	ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey) <sup>1</sup>		ALEC 690 Theory of AGED Research-Basic Quant
	ALEC 681 Seminar (Murphrey) <sup>1</sup>	ALEC 689 Ethics and Agriculture (Naile)	ALEC 689 Media Influence in AGCJ (Naile)		ALEC 695 Frontiers in Research
	ALEC 689 Survey of Evaluation Strategies for Agriculture (Murphrey) <sup>1</sup>	ALEC 689 Advanced Leadership Theory (Williams)	ALEC 690 Theory of AGED Research-Basic Quant (Briers)		
	ALEC 690 Theory of AGED Research-Basic Quant (Briers)	ALEC 690 Theory of AGED Research-Basic Quant (Briers)	ALEC 695 Frontiers in Research (Rayfield)		
	ALEC 695 Frontiers in Research (Lindner) <sup>1 2</sup>	ALEC 695 Frontiers in Research (Rayfield)	ALEC 695 Frontiers in Research (Strong) <sup>1</sup>		
	ALEC 695 Frontiers in Research (Dooley) <sup>1 3</sup>	ALEC 695 Frontiers of Research (Lindner) <sup>1</sup>			
		ALEC 695 Frontiers of Research (Strong) <sup>1</sup>			

	2009-10	2010-11	2011-12	2012-13	2013-14
<b>SPRING REGULAR SEMESTER/ Winter Mini-mester</b>	ALEC 601 Adv Methods in AGED (Murphy)	ALEC 601 Adv Methods in AGED (Murphy) <sup>3</sup>	ALEC 601 Adv Methods in AGED	ALEC 601 Adv Methods in AGED	ALEC 601 Adv Methods in AGED
	ALEC 604 Writing for Professional Publication (Naile)	ALEC 604 Writing for Professional Publication (Dunsford)	ALEC 604 Writing for Professional Publication	ALEC 604 Writing for Professional Publication	ALEC 604 Writing for Professional Publication
	ALEC 607 Youth Leadership Programs (Boyd) <sup>1</sup>	ALEC 608 Leadership of Volunteers (Lockett)	ALEC 607 Youth Leadership Programs	ALEC 608 Leadership of Volunteers	ALEC 607 Youth Leadership Programs
	ALEC 608 Leadership of Volunteers (Lockett)	ALEC 609 Learning Organizations (Moore)	ALEC 608 Leadership of Volunteers	ALEC 612 Adv Instructional Design for Online Learning <sup>1</sup>	ALEC 608 Leadership of Volunteers
	ALEC 609 Learning Organizations (Moore)	ALEC 612 Adv Instructional Design for Online Learning (Murphrey) <sup>1</sup>	ALEC 609 Learning Organizations	ALEC 613 Techniques in eLearning Dev & Delivery <sup>1</sup>	ALEC 609 Learning Organizations
	ALEC 612 Adv Instructional Design for Online Learning (Murphrey) <sup>1</sup>	ALEC 613 Techniques in eLearning Dev & Delivery (Strong) <sup>1</sup>	ALEC 612 Adv Instructional Design for Online Learning <sup>1</sup>	ALEC 622 Data Analysis, Collection, & Interpretation	ALEC 612 Adv Instructional Design for Online Learning <sup>1</sup>
	ALEC 613 Techniques in eLearning Dev & Delivery (not scheduled) <sup>1</sup>	ALEC 620 Instrumentation & Survey Research Methods (Lindner)	ALEC 613 Techniques in eLearning Dev & Delivery <sup>1</sup>	ALEC 625 Program Evaluation & Organizational Accountability <sup>1</sup>	ALEC 613 Techniques in eLearning Dev & Delivery <sup>1</sup>
	ALEC 620 Instrumentation & Survey Research Methods (Lindner)	ALEC 622 Data Analysis, Collection, & Interpretation (Briers)	ALEC 620 Instrumentation & Survey Research Methods	ALEC 630 Guidance & Counseling for Rural Youth	ALEC 620 Instrumentation & Survey Research Methods
	ALEC 622 Data Analysis, Collection, & Interpretation (Briers)	ALEC 625 Program Evaluation & Organizational Accountability (Elbert) <sup>1</sup>	ALEC 622 Data Analysis, Collection, & Interpretation	ALEC 641 The Transfer of Technology by Institutions	ALEC 622 Data Analysis, Collection, & Interpretation
	ALEC 625 Program Evaluation & Organizational Accountability (Elbert) <sup>1</sup>	ALEC 630 Guidance & Counseling for Rural Youth (Larke)	ALEC 625 Program Evaluation & Organizational Accountability <sup>1</sup>	ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV	ALEC 625 Program Evaluation & Organizational Accountability <sup>1</sup>
	ALEC 630 Guidance & Counseling for Rural Youth (Larke)	ALEC 640/ALED 440 Methods of Technological Change (Dooley/Lindner) <sup>5</sup>	ALEC 630 Guidance & Counseling for Rural Youth	ALEC 681 Seminar	ALEC 630 Guidance & Counseling for Rural Youth
	ALEC 640 Methods of Technological Change (Murphrey) <sup>1</sup>	ALEC 640 Methods of Technological Change (Murphrey) <sup>1</sup>	ALEC 640 Methods of Technological Change <sup>1</sup>	ALEC 681 Seminar <sup>3</sup>	ALEC 640 Methods of Technological Change <sup>1</sup>
	ALEC 641 The Transfer of Technology by Institutions (Pina)	ALEC 641 The Transfer of Technology by Institutions (Wingenbach-cancelled)	ALEC 641 The Transfer of Technology by Institutions	ALEC 695 Frontiers of Research	ALEC 641 The Transfer of Technology by Institutions
	ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV (Shinn)	ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV (Pina)	ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV (Pina)	ALEC 696 Qualitative Research Methods <sup>1</sup>	ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV (Shinn)
	ALEC 681 Seminar (Wingenbach)	ALEC 681 Seminar (Lindner/Dooley)	ALEC 681 Seminar <sup>3</sup>		ALEC 681 Seminar
	ALEC 681 Seminar (Murphrey) <sup>1</sup>	ALEC 689 Advanced Leadership Theory (Williams)	ALEC 681 Seminar <sup>3</sup>		ALEC 681 Seminar
	ALEC 695 Frontiers of Research (Wingenbach)	ALEC 689 Media Influence on AGCJ (Naile)	ALEC 689 Advanced Leadership Theory (Williams)		ALEC 695 Frontiers of Research
	ALEC 695 Frontiers of Research (Dooley) <sup>1</sup>	ALEC 695 Frontiers of Research (McKim)	ALEC 689 Media Influence on AGCJ (Naile)		ALEC 695 Frontiers of Research
	ALEC 696 Qualitative Research Methods (Dooley)	ALEC 695 Frontiers of Research (Strong) <sup>1</sup>	ALEC 695 Frontiers of Research (McKim)		ALEC 695 Frontiers of Research
	ALEC 696 Qualitative Research Methods (Dooley) <sup>1</sup>	ALEC 696 Qualitative Research Methods (Dooley)	ALEC 695 Frontiers of Research (Strong) <sup>1</sup>		ALEC 696 Qualitative Research Methods <sup>1</sup>
	ALEC 696 Qualitative Research Methods (Dooley) <sup>1</sup>	ALEC 696 Qualitative Research Methods (Dooley)		ALEC 696 Qualitative Research Methods <sup>1</sup>	



	2009-10	2010-11	2011-12	2012-13	2013-14
<b>SS I / Summer Mini-mester</b>	<p>ALEC 603 Experiential Learning (Rayfield)<sup>4</sup></p> <p>ALEC 608 Leadership of Volunteers (not scheduled)</p> <p>ALEC 616 Facilitation of Leadership Programs (Moore)<sup>4</sup></p> <p>ALEC 625 Program Evaluation &amp; Organizational Accountability (Elbert)<sup>1</sup></p> <p>ALEC 644 The Agricultural Advisor in Developing Nations (Shinn)</p> <p>ALEC 681 Seminar (Murphrey)<sup>3</sup></p> <p>ALEC 689 Development and Planning of Community Education Programs (Cummings)</p>	<p>ALEC 603 Experiential Learning (Rayfield)<sup>4</sup></p> <p>ALEC 616 Facilitation of Leadership Programs (Moore)<sup>4</sup></p> <p>ALEC 631 Development and Planning of Community Education Programs (Cummings)</p> <p>ALEC 646 Institutions Serving AG in Developing Nations</p> <p>ALEC 681 Seminar</p> <p>ALEC 689 Leadership in Organizational Culture &amp; Ethics (Williams)</p>	<p>ALEC 603 Experiential Learning</p> <p>ALEC 616 Facilitation of Leadership Programs (Moore)<sup>4</sup></p> <p>ALEC 625 Program Evaluation &amp; Organizational Accountability<sup>1</sup></p>	<p>ALEC 603 Experiential Learning</p> <p>ALEC 616 Facilitation of Leadership Programs<sup>4</sup></p> <p>ALEC 646 Institutions Serving AG in Developing Nations</p>	<p>ALEC 603 Experiential Learning</p> <p>ALEC 608 Leadership of Volunteers</p> <p>ALEC 616 Facilitation of Leadership Programs<sup>4</sup></p> <p>ALEC 625 Program Evaluation &amp; Organizational Accountability<sup>1</sup></p>
<b>SS II</b>	ALEC 689 Leadership Culture and Ethics (Williams)-Cancelled				


- 1 Distance delivery as web-based
- 2 Delivery is web enhanced
- 3 For Joint Ed.D. program
- 4 Summer Mini-mester
- 5 Winter Mini-mester (Study Abroad)

Updated October 2010

December 16, 2009

**MEMORANDUM**

**TO:** Department Heads and Graduate Advisors

**FROM:** Dr. Robert C. Webb, Interim Dean, Office of Graduate Studies 

**SUBJECT: Request for Nominations for Distinguished Graduate Student Awards**

I am pleased to announce that the Association of Former Students at Texas A&M University will once again recognize graduate students for distinguished research and teaching with the 2009-2010 Distinguished Graduate Student Awards.

We encourage each of you to nominate graduate students from your department who exemplify excellence in teaching or research. The Distinguished Graduate Student Awards will be presented this year at a reception on Thursday, April 1, 2010 at 3 p.m. in the Zachry Room in the Association of Former Students, Clayton Williams Building.

A selection committee, will review nominations and choose up to five award recipients in each category. Award recipients and their nominators will be notified in early March. Each award recipient will receive a framed certificate and a distinctive watch from the Association of Former Students.

Each department may nominate up to two students in each of three categories: Excellence in Teaching, Excellence in Research-Masters, and Excellence in Research-Doctoral. No special nomination form is required. Eligibility criteria and information to be provided by the nominating department are provided in the attached pages. Nominations that do not meet eligibility requirements will not be considered by the selection committee. For questions, or more information, contact Megan Palsa or Teresa Burk at 845-3631.

Submit one copy of each nomination package to the Office of Graduate Studies. Paper copies can be delivered to OGS at 302 Williams Administration Building or sent via campus mail (MS#1113). A PDF document (all materials in a single file) of each nomination package can be emailed to Teresa at [tburk@vprmail.tamu.edu](mailto:tburk@vprmail.tamu.edu). Nominations must be received no later than 4 p.m. Jan. 29, 2010.

pc: Dr. R. Bowen Loftin  
Dr. Karan L. Watson  
Dr. Jeffrey R. Seemann  
Deans, GC/GOC

302 Jack K. Williams Administration Building  
1113 TAMU  
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Tel. 979.845.3631 Fax. 979.845.1596  
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## **Distinguished Graduate Student Award for Excellence in Teaching**

### *Eligibility Criteria*

1. The nominee must have taught on at least a one-half time basis for two semesters or summer sessions (10 weeks) during his or her graduate enrollment at Texas A&M University, or must be completing the second semester of teaching at the time of nomination for the award.
2. At the time of teaching the courses in item 1, the nominee must have been classified as a Graduate Assistant or as a one-half time lecturer/instructor with teaching responsibilities.
3. The nominee must, at the time of nomination, be enrolled for a minimum of nine hours of course work.
4. The nominee must have a cumulative grade point average of 3.0 or higher.
5. Previous nominees may be nominated again but no prior awardees may be re-nominated.
6. The nominee must not be a full-time member of the Texas A&M University faculty or staff at the time of nomination for the award.
7. The nominee must have had independent authority to assign grades for course work or laboratory sections taught.
8. Persons who have had more than five years of **full-time, professional teaching experience** are excluded from the competition.

### *Required Information to be Submitted by the Nominating Department*

1. A cover sheet (first page of the nomination packet) that includes:
  - a. Title stating: Nomination for Excellence in Teaching
  - b. Full name of student, student's email, and student's current address
  - c. Name of nominator, department, and nominator's email
2. A letter of nomination, summarizing the student's qualifications and why this student should be selected for the award.
3. Personal information about the nominee, such as an academic curriculum vitae.
4. Evaluations of the nominee's teaching by the faculty members of the nominating department, peers of the nominee, and students previously taught by the nominee at Texas A&M University. No more than two letters of evaluation in each of the proceeding categories should be submitted.
5. Information about grade distributions for each class taught by the nominee.
6. Information about courses taught, number of students enrolled, and type of preparation required for teaching courses.

## **Distinguished Graduate Student Award for Excellence in Research**

### *Nomination Guidelines*

1. Eligible students include those who graduated in August 2009 or December 2009 and those who are scheduled to graduate no later than May 2010. Students who graduated prior to the August 2009 commencement are not eligible.
2. Previous nominees may be nominated again but no prior awardees may be re-nominated.
3. The student's approved research proposal must be on file in the Office of Graduate Studies.
4. Please do not submit copies of theses, dissertations or manuscripts.

### *Required Information to be Submitted by the Nominating Department*

1. A cover sheet (first page of the nomination packet) that includes:
  - a. Title stating: Nomination for Excellence in Research – (indicate Master's or Doctoral)
  - b. Full name of student, student's email, and student's current address
  - c. Name of nominator, department, and nominator's email
2. A letter of nomination, summarizing the student's qualifications and why this student should be selected for the award.
3. The student's specific research and scholastic achievements. This information can be provided as part of the letter of nomination or as a separate list.
  - a. Academic awards, scholarships, fellowships, or other scholarly recognition since becoming a graduate student.
  - b. Presentation at local, state, national, or international meeting of professional societies or topical conference. Please do not include manuscripts (identify meeting or conference, title of presentation, place, date, and role played by students).
  - c. Reviewed publications. Please do not include manuscripts (document those accepted but not yet published). List a complete bibliographic citation with authors in the published order.
  - d. Other publications. Please do not include manuscripts (books, book chapters, conference proceedings, abstracts, etc.).
  - e. Submitted publications (please do not include manuscripts; document those still in review).
  - f. Other research-related, scholarly, creative or innovative activities (techniques, devices, or concepts developed; grant proposals written, etc).
4. Letter of support/recommendation from faculty or colleagues (limit to three) who can attest to research quality and productivity.
5. Student written "layman's summary" of the research program, its scientific or scholarly significance and the relationship to student's career goals (limit to two pages, double spaced; use separate sheets). Faculty are requested to **refrain from editing**. Append also the thesis or dissertation abstract, if available.

## **American Association for Agricultural Education**

### **Alan A. Kahler Outstanding Dissertation Award**

#### INTRODUCTION

The American Association for Agricultural Education has established a doctoral dissertation award program. The program is designed to recognize the doctoral student who has completed the most outstanding dissertation during the previous calendar year. Each doctoral degree granting institution awarding a Ph.D. or Ed.D. in Agricultural or Extension Education is eligible to submit one outstanding dissertation nominee each year.

This award has been made possible by funds provided by Dr. Alan A. Kahler and colleagues in recognition of his dedication to doctoral education and research in Agricultural Education. Contributions in support of this program should be sent to the AAEE Treasurer and designated for the Kahler Outstanding Dissertation Award fund.

#### ELIGIBILITY

\* Doctoral students completing a dissertation with a publication date between January 1st and December 31st (of the previous year) are eligible for consideration for each year's award competition.

\* Only one nomination will be accepted per institution each year. Institutional nominations shall be determined using procedures developed by the Agricultural Education faculty at each respective institution.

#### PROCEDURES

A letter of nomination from the nominee's advisor (co-signed by the departmental administrator) should be addressed to:

AAEE Outstanding Dissertation Selection Committee  
C/O Barry Croom  
Department of Agricultural and Extension Education  
Box 7607  
North Carolina State University  
Raleigh NC 27695

Three unbound copies of the complete dissertation should be submitted along with the

letter of nomination.

Nominations must be **received by March 1<sup>st</sup>** to be considered for the award presented at the AAAE annual meeting in May each year.

<b><u>Selection Criteria</u></b>	<b><u>Point Value</u></b>
A. Problem Statement	10
B. Theoretical Framework	10
C. Research Design/Procedures	10
D. Data Analysis Technique(s)	10
E. Findings	10
F. Conclusions	20
G. Recommendations/Implications	20
H. Value to the Agricultural Education Profession	10
	<hr/>
<b>Total Points Possible</b>	<b>100</b>

#### Judging and Awards

Judging and selection of the award recipient will be conducted independently by a committee of three active AAAE members. Faculty advisors of the nominees are ineligible to serve on the selection committee. A plaque and a check for \$750 will be presented to the recipient and a certificate presented to the award recipient's faculty advisor at the AAAE annual meeting. The recipient must be present at the AAAE annual meeting to receive the cash award.

## Call for Nominations

Dissertation Award in Workplace Learning

Sponsored by

The American Educational Research Association

Special Interest Group in Workplace Learning

The SIG Workplace Learning seeks nominations for its Dissertation of the Year Award. This SIG is an international group of researchers dedicated to articulating, studying, and applying research relating to **adult learning** processes and structures within the context of work. The winner of the award will be recognized at the SIG Workplace Learning Business Meeting at the 2011 Annual AERA Meeting in New Orleans. The award carries with it a stipend to cover the winner's 2011 AERA registration fee.

Eligibility: Doctoral dissertations completed between September 1, 2009 and August 31, 2010.

The awards committee will accept nominations from any research tradition or discipline that addresses the mission of the SIG.

A letter of nomination from a SIG member must include the dissertation author's current contact information, including address, phone, email address, and current higher education/work affiliation. Nominations should also include the name of the awarding institution, the sponsoring professor(s), and the date of the degree.

Because of the time and expense related to sending a hard copy and the international nature of the awards committee, please use the Internet to send the Chair of the Award Committee a letter of nomination and either an Internet link to a digital version of the dissertation text or the digital file itself. Nominations will be accepted from February 4, 2010 to March 4, 2011.

Send your email nomination to:

Thomas G. Reio, Jr., Dissertation Award Committee Chair, Florida International University

reiot@fiu.edu