

MINUTES

Faculty Meeting

Tuesday, December 3, 10:20 a.m.

129 AGLS

10:20 – 11:30

Faculty Meeting

AIMS Info/Demo

Cochran/Elliot

Dr. Elliot reminded everyone of important APR dates:

January 10 APR info updated in AIMS

January 16 Edits made

January 17 Data run

January 21 Departmental Review

Bill Cochran ran through a demo of AIMS showing how to login and what different sections had been changed.

Dr. Elliot said that Tanya notified him that five faculty had contacted her to confirm that their project information was correct. Please schedule a time to meet with her before you complete your APR input.

Tenure and Promotion Update Elliot/Larke/Wingenbach

Dr. Wingenbach asked faculty to refer to the email he sent out yesterday concerning changes to the current P&T rules. Under voting matters it has been recommended by the current co-chairs to replace the current structure of co-chairs with Chair and Vice-Chair. This would streamline operations/leadership of the committee. This would provide a simple chain of command.

Dr. Dunsford said that there had not been enough time to consider changes and she voted to table point one. Four voted to table, 2 were opposed and 11 did not vote.

Dr. Elbert suggested that the matter be tabled for one week and that an electronic vote should be utilized at that time.

Dr. Williams asked about the difference between two references to APR letters. Dr. Wingenbach said that they were the same letter and he would address that correction.

Conversation returned to point one. Dr. Williams asked if the Vice-Chair would move into the Chair position when the Chair's time had been served. Dr. Wingenbach said no, a new vote would be taken.

Much conversation as to the specifics of the change in leadership. Dr. Elliot asked Dr. Wingenbach to go over the remaining points in the time left.

Dr. Wingenbach said a vote would be needed by the end of next week – that points 3 and 6 could not wait. By the 13th a vote will be recorded.

Point 3 is whether or not Dr. Wash Jones should be granted the title of Adjunct Assistant Professor in ALEC. Dr. Dooley said that she did not remember having to vote on adjunct status before and was there a policy. Dr. Wingenbach said the department was trying to establish a procedure. Dr. Elliot said that on page 7 – E the matter was addressed and had been added in the last approved version.

Dr. Larke moved on to conversation concerning mentors. Outside faculty are absolutely acceptable but you need to have an inside member also. Someone who is familiar with departmental/college rules and regulations.

Dr. Wingenbach said we would meet with the mentors so that they would know what we expect.

Dr. Briers said he thought faculty should have two possibly more mentors – but at least one internal and one external.

Ballots for Dr. Jones are available from Debbie as you leave the meeting. You can turn them in now or have them back to her before Noon the the 5th.

Departmental Advisory Committee

Elliot

Dr. Elliot will share all information not deemed confidential from the monthly department head meetings. SRS was audited pretty hard. Coding is different – when combined caused confusion.

Account balances. Scrutiny because we are good financial managers. Sweeps are always possible. Board of Regents are looking at large balances. Same issue with IEF funds.

ALEC and RPTS now have all faculty that were on research accounts moved to 02 college funds. In five years the plan is to have all faculty moved.

Hussey and Sams will use our metrics instead of academic analytics.

Chairs that were in G. Rollie are being auctioned off.

Monica Delisa is leaving the university.

Other

Dr. Elliot said that Dr. Hussey was pleased with the T&P packets that were submitted. He did note that his review of the packets showed that more emphasis should be placed on national and international reputations. Dr. Dooley said that he was looking for more impact – not just a repeat of the basic from the vita.

Dr. Strong discussed cash advances. Until recently he didn't know that they were available. Process to request is easy and quick.

Travel Request Form Deadlines

Domestic (30 days prior to trip): e.g., travel January 1, 2014 due by December 1, 2013
International (60 days prior to trip): e.g., travel February 1, 2014 due by December 1, 2013

Upcoming Events

December 13, ALEC Holiday Movie and Lunch, 11:30 a.m., AGLS Classroom 114
December 23-January 1, Christmas/New Year's
February 1-4, Southern Region AAAE, Dallas (Papers due October 14th, Posters due October 21st)
April 27 – May 1 AIAEE, Miami, (Abstracts/posters due by November 1)

Future Departmental Meetings

Thursday, January 16 @ 2:00 p.m.
Tuesday, February 25 @ 9:00 a.m.
Monday, March 17 @ 10:00 a.m.
Thursday, April 17 @ 2:00 p.m.
Wednesday, May 14 @ 8:30 (breakfast at 7:45 to 8:30)