Present: Gary Briers, James Christiansen, Scott Cummings, Deb Dunsford, Julie Harlin, Billy McKim, Summer Odom, John Rayfield, Jeff Ripley, Tracy Rutherford, Robert Strong, Jennifer Williams, Tim Murphy, Clarice Fulton

Not Present: Barry Boyd, Kim Dooley, Chanda Elbert, Jack Elliot, Alvin Larke, James Lindner, Landry Lockett, Lori Moore, Theresa Murphrey, Manuel Pina, Glen Shinn, Robert Strong, Andy Vestal, Gary Wingenbach

Action/Discussion Items

1. Approval of Minutes from the March meeting – Tim Murphy
   Motion was made by John Rayfield, Second by Robert Strong, to "Approve the March minutes as distributed." Motion passed unanimously.

2. Graduate Course Sequence/Rotation-Dept copy (Attachment A) – Tim Murphy
   Open discussion. It is suggested to review the course rotation and times offered to reduce conflicts. Dr. Murphy provided brief history of the "Stewardship" of a course. If a faculty member wishes to teach a course they do not steward, it is customary to contact the steward for that course for a copy of the syllabus/information about the course. Summer Odom volunteered to steward ALEC 616.

   ALEC 695 currently does not list a steward because assistant professors should rotate teaching this course as part of their load. The steward for ALEC 695 and ALEC 681 is the Associate Head for Graduate Programs.

   Courses have one steward, whether offered as web-based or on- campus. The steward of the course will be listed on the course rotation. Clarice will update the course rotation to reflect this.

3. Graduate Curriculum Committee Report – Gary Briers
   Gary Briers indicated that the committee met in March and reviewed a proposed ALEC 689 course. The course, Leadership of Teams, was proposed as part of the Leadership Certificate created by Manda Rosser. The committee has approved the course to be offered. Clarice will provide a Special Topics form and syllabus to the committee for final approval. If approved, she will process paperwork to Registration.

   a. International Ag Course Rotation – Manuel Pina – Dr. Pina was not present.
      Dr. Murphy mentioned that Dr. Pina has provided him a change in the international course rotation. He is developing new content for ALEC 646, which will be blended, online and campus, and include field trips.

      Dr. Murphy also mentioned that the international minor has been sent to UPC for review. This minor may influence the Graduate Courses rotation for International Ag Development courses.

4. Summer and Fall Graduate Faculty meetings – Tim Murphy
   All agreed there is no need to meet every month. The May 2013 meeting has been cancelled. Effective June 2013, the Graduate Faculty meetings will be scheduled in the month of the Admission deadlines, February, June, and October. Other meetings will be convened as needed on the same days as the departmental meetings.

Old Business
None at this time.

New Business
None at this time.

<u>Informational Items</u>
1) Reminder - Prospective Student Day – April 5, 2013, AGLS 129
2) COALS 2013 Differential Tuition Information (Attachment B)

<u>Graduate Faculty Meeting Appendices (provided each month):</u>
1) Graduate Admission Criterion Score Calculation/GRE Percentile Rankings (Attachment C)
2) Faculty "Stewardship" of Course Rotation (above)
3) Five Year Course Rotation (Attachment D)

Travel Request Form Deadlines

Domestic (30 days prior to trip):   e.g. travel June 1, 2013 due by May 1, 2013
International (60 days prior to trip):   e.g. travel July 1, 2013 due by May 1, 2013

Upcoming Events/Meetings

May 6, 2013	Departmental Meeting, 9:00 am, AGLS 129
May 19-22, 2013	AIAEE, Fort Worth
May 21-24, 2013	National AAAE, Columbus Ohio

Future Graduate Faculty

Tentative June 11-13, 11:30 am, AGLS 129 (will be confirmed soon)
Tentative October 14, 1:30 pm, AGLS 129 (will be confirmed soon)

Grad Course Sequencing
Department of Agricultural Leadership, Education, & Communications

o = odd years; e = even years

Fall Course and Title		Steward
ALEC 602 (o, e)	Advanced Instructional Design in Agricultural Science	Harlin
ALEC 605 (o, e)	Facilitating Complete Secondary Agricultural Science Programs	Rayfield
ALEC 606 (o, e)	Leadership Education Theory	Elbert
ALEC 610 (o, e)	Principles of Adult Education (Web-based)	Lindner
ALEC 611 (o, e)	Advanced Methods in Distance Education (Web-based)	Dooley
ALEC 615 (o, e)	Philosophy of Agricultural Education (Web-Enhanced)	Murphy
ALEC 616 (o, e)	Facilitation of Leadership Programs	Odom
ALEC 618 (o, e)	(Proposed course) Cross Cultural Perspectives on Leadership	Elbert
ALEC 621 (o)	Methods of Online Survey Research in Agricultural Science	Wingenbach
ALEC 623 (o, e)	Survey of Evaluation Strategies for Agriculture (Campus & WBased)	Murphrey
ALEC 624 (o, e)	Developing Funded Research Projects (Doctoral only)	Pina
ALEC 640 (o, e)	Methods of Technological Change (Campus & Web-based)	Strong
ALEC 644 (o, e)	The Agricultural Advisor in Developing Nations	Pina
ALEC 681 (o, e)	Seminar (topics change by semester; can be taken more than once)	Murphy
ALEC 690 (o, e)	Theory of Agricultural Education Research (Basic Quant)	Briers
ALEC 691 (o, e)	Research for MS/PhD	
ALEC 692 (o, e)	Research for EdD	
ALEC 693 (o, e)	Professional Study for MAg	
ALEC 695 (o, e)	Frontiers in Research (Campus & Web-based)	Murphy

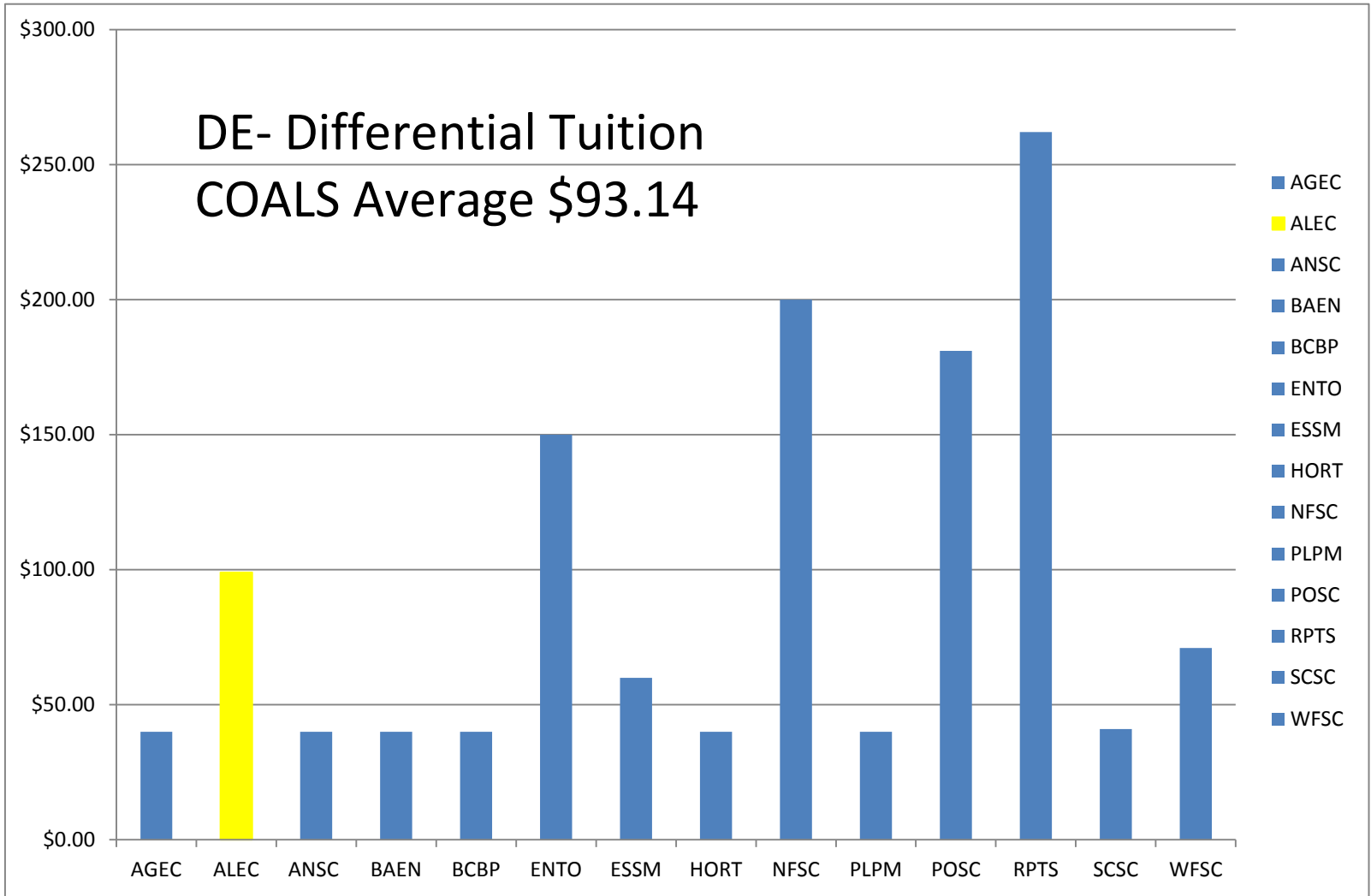| Spring Course and Title		Steward
ALEC 601 (o, e)	Advanced Methods in Agricultural Education	Murphy
ALEC 602 (o, e)	Advanced Instructional Design in Agricultural Science	Harlin
ALEC 604 (o, e)	Writing for Professional Publication	Rutherford
ALEC 605 (o, e)	Facilitating Complete Secondary Agricultural Science Programs	Rayfield
ALEC 607 (e)	Youth Leadership Programs (Web-based)	Boyd
ALEC 608 (o, e)	Leadership of Volunteers	Lockett
ALEC 609 (o, e)	Learning Organizations	Moore
ALEC 612 (o, e)	Advanced Instructional Design for Online Learning (Web-based)	Murphrey
ALEC 613 (o, e)	Techniques in eLearning Development & Delivery (Web-based)	Strong
ALEC 620 (o, e)	Instrumentation and Survey Research Methods	Lindner
ALEC 622 (o, e)	Data Collection, Analysis and Interpretation	Briers
ALEC 624 (o, e)	Developing Funded Research Projects (Masters only)	Pina
ALEC 625 (o, e)	Program Evaluation & Org Accountability (Campus & Web-based)	Elbert
ALEC 630 (o, e)	Guidance and Counseling for Rural Youth	Larke
ALEC 640 (o, e)	Methods of Technological Change (Campus & Web-based)	Strong
ALEC 645 (o, e)	Initiating, Managing & Monitoring Projects of International ADEV	Pina
ALEC 646 (e)	Institutions Serving Agriculture in Developing Nations	Wingenbach
ALEC 652 (o)	Images of Agriculture: Visual Communication Research	Rutherford
ALEC 681 (o, e)	Seminar (topics change by semester; can be taken more than once)	
ALEC 691 (o, e)	Research for MS/PhD	

ALEC 692 (o, e)	Research for EdD	
ALEC 693 (o, e)	Professional Study for MAg	
ALEC 695 (o, e)	Frontiers of Research (Campus & Web-based)	Murphy
ALEC 696 (o, e)	Qualitative Research Methods (Campus & Web-based)	Dooley

Summer Course and Title		Steward
ALEC 603 (o, e)	Experiential Learning	Rayfield
ALEC 617 (o, e)	Leadership in Organizational Culture & Ethics	Williams
ALEC 625 (e)	Program Evaluation & Org Accountability (Campus & Web-based)	Elbert
ALEC 631 (o, e)	Development and Planning of Community Education Programs	Cummings

This document is intended for planning purposes. Course offerings are subject to change and it is recommended that students visit with their advisors and course instructors to determine exact offerings for specific semesters.

Last Updated, April 2013

AGEC	$40.00
ALEC	$99.00
ANSC	$40.00
BAEN	$40.00
BCBP	$40.00
ENTO	$150.00
ESSM	$60.00
HORT	$40.00
NFSC	$200.00
PLPM	$40.00
POSC	$181.00
RPTS	$262.00
SCSC	$41.00
WFSC	$71.00
ave	$93.14

DE- Differential Tuition
COALS Average $93.14

GRE SCORES and PERCENTILE RANKS

PREV SCORE	NEW SCORE Q	QUANTITATIVE %	NEW SCORE V	VERBAL %
800	166	94	170	99
790	164	91	170	99
780	163	88	170	99
770	161	86	170	99
760	160	84	170	99
750	159	82	169	99
740	158	79	169	99
730	157	77	168	98
720	156	74	168	98
710	155	69	167	98
700	155	69	166	97
690	154	67	165	96
680	153	65	165	96
670	152	61	164	94
660	152	61	164	94
650	151	56	163	93
640	151	56	162	90
630	150	53	162	90
620	149	49	161	89
610	149	49	160	86
600	148	44	160	86
590	148	44	159	84
580	147	40	158	79
570	147	40	158	79
560	146	36	157	77
550	146	36	156	72
540	145	32	156	72
530	145	32	155	69
520	144	26	154	64
510	144	26	154	64
500	144	26	153	62
490	143	22	152	56
480	143	22	152	56
470	142	19	151	51
460	142	19	151	51
450	141	16	150	48
440	141	16	149	42
430	141	16	149	42
420	140	12	148	40
410	140	12	147	36
400	140	12	146	31
390	139	10	146	31
380	139	10	145	28
370	138	7	144	26
360	138	7	143	21
350	138	7	143	21
340	137	6	142	18
330	137	6	141	16
320	136	4	140	13
310	136	4	139	10
300	136	4	138	8
290	135	3	137	6
280	135	3	135	4
270	134	2	134	3
260	134	2	133	2
250	133	1	132	1
240	133	1	131	1
230	132	1	130	1
220	132	1	130	1
210	131	1	130	1
200	131	1	130	1

SCORE	WRITING %
6.0	98
5.5	92
5.0	81
4.5	63
4.0	41
3.5	23
3.0	10
2.5	3
2.0	1
1.5	1
1.0	1
0.5	0
0.0	0

ALEC Criterion Score Calculation

(GRE-V %ile + GRE-Q %ile + GRE-W %ile) + (GPR x 100)

Master's Minimum to be considered: 350

Doctoral Minimum to be considered: 400

Old Test Auto Admit Minimums

Master's Applicants

GRE-Q	GRE-V	Writing	Last 60 hrs. GPR
500	410	4	3.1

Doctoral Applicants

GRE-Q	GRE-V	Writing	Graduate GPR
500	450	4	3.7

New Test - Auto Admit Minimums

Master's Applicants

GRE-Q	GRE-V	Writing	Last 60 hrs. GPR
26%	36%	41%	3.1
144	147	4	

Doctoral Applicants

GRE-Q	GRE-V	Writing	Graduate GPR
26%	48%	41%	3.7
144	150	4	

If your scores and GPA meet each category above for the degree
of interest, you may be admitted automatically without a
faculty vote. However, you must still have a faculty member
to agree to serve as your interim major advisor.

Agricultural Leadership, Education, & Communications Graduate Course Offering Schedule (Five Year)

	2012-13	2013-14	2014-15	2015-16	2016-17
FALL	ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 606 Leadership Education Theory (Elbert) ALEC 610 Principles of Adult Education (Lindner) [1] [3] ALEC 611 Adv Methods in Distance Ed (Dooley) [1] ALEC 615 Philosophy of AGED (Murphy) [2] ALEC 616 Facilitation of Leadership Programs (Odom) ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey) ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey) [1] ALEC 624 Developing Funded Research Projects-Doctoral only (Pina) ALEC 640 Methods of Technological Change (Murphrey) [1] ALEC 640 Methods of Technological Change (Strong) ALEC 644 The Agricultural Advisor in Developing Nations (Pina) ALEC 681 Seminar (Murphy)- Theoretical Frameworks ALEC 681 Seminar (Murphrey) ALEC 681 Seminar (Strong) [1] [3] ALEC 690 Theory of AGED Research-Basic Quant (Briers) ALEC 695 Frontiers of Research (Rayfield) ALEC 695 Frontiers of Research (Strong) [1]	ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 606 Leadership Education Theory (Elbert) ALEC 610 Principles of Adult Education (Lindner) [1] ALEC 611 Adv Methods in Distance Ed (Dooley) [1] ALEC 615 Philosophy of AGED (Murphy) ALEC 616 Facilitation of Leadership Programs (Odom) ALEC 621 Methods of Online Survey Research in AGSC (Wingenbach) ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey) ALEC 623 Survey of Evaluation Strategies for Agriculture (Murphrey) [1] ALEC 624 Developing Funded Research Projects (Pina) ALEC 640 Methods of Technological Change (Murphrey) [1] ALEC 644 The Agricultural Advisor in Developing Nations (Pina) ALEC 681 Seminar (McKim) ALEC 690 Theory of AGED Research-Basic Quant (Briers) ALEC 695 Frontiers in Research (Rayfield) ALEC 695 Frontiers in Research (Strong) [1]	ALEC 602 Adv Instructional Design in AGSC ALEC 605 Facilitating Comp Secondary AGSC Programs ALEC 606 Leadership Education Theory ALEC 610 Principles of Adult Education [1] ALEC 611 Adv Methods in Distance Ed [1] ALEC 615 Philosophy of AGED ALEC 616 Facilitation of Leadership Programs ALEC 623 Survey of Evaluation Strategies for Agriculture ALEC 624 Developing Funded Research Projects ALEC 640 Methods of Technological Change [1] ALEC 644 The Agricultural Advisor in Developing Nations ALEC 681 Seminar ALEC 690 Theory of AGED Research-Basic Quant ALEC 695 Frontiers in Research ALEC 695 Frontiers in Research [1]	ALEC 602 Adv Instructional Design in AGSC ALEC 605 Facilitating Comp Secondary AGSC Programs ALEC 606 Leadership Education Theory ALEC 610 Principles of Adult Education [1] ALEC 611 Adv Methods in Distance Ed [1] ALEC 615 Philosophy of AGED ALEC 616 Facilitation of Leadership Programs ALEC 621 Methods of Online Survey Research in AGSC ALEC 623 Survey of Evaluation Strategies for Agriculture [1] ALEC 624 Developing Funded Research Projects ALEC 640 Methods of Technological Change [1] ALEC 644 The Agricultural Advisor in Developing Nations ALEC 681 Seminar ALEC 690 Theory of AGED Research-Basic Quant ALEC 695 Frontiers in Research ALEC 695 Frontiers in Research [1]	ALEC 602 Adv Instructional Design in AGSC ALEC 605 Facilitating Comp Secondary AGSC Programs ALEC 606 Leadership Education Theory ALEC 610 Principles of Adult Education [1] ALEC 611 Adv Methods in Distance Ed [1] ALEC 615 Philosophy of AGED ALEC 623 Survey of Evaluation Strategies for Agriculture ALEC 624 Developing Funded Research Projects ALEC 640 Methods of Technological Change [1] ALEC 644 The Agricultural Advisor in Developing Nations ALEC 681 Seminar ALEC 690 Theory of AGED Research-Basic Quant ALEC 695 Frontiers in Research ALEC 695 Frontiers in Research [1]

	2012-13	2013-14	2014-15	2015-16	2016-17
SPRING REGULAR SEMESTER	ALEC 601 Adv Methods in AGED (Murphy) ALEC 601 Adv Methods in AGED (Murphy) [3] ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 604 Writing for Professional Publication (McKim) ALEC 608 Leadership of Volunteers (Lockett) ALEC 609 Learning Organizations (Moore) ALEC 612 Adv Instructional Design for Online Learning (Murphrey) [1] ALEC 613 Techniques in eLearning Dev & Delivery (Strong) [1] ALEC 620 Instrumentation & Survey Research Methods (Lindner) ALEC 622 Data Collection, Analysis, & Interpretation (Briers) ALEC 624 Developing Funded Research Projects-Masters only (Pina) ALEC 625 Program Evaluation & Organizational Accountability (Cummings) ALEC 625 Program Evaluation & Organizational Accountability (Elbert) [1] ALEC 630 Guidance & Counseling for Rural Youth (Larke) ALEC 640 Methods of Technological Change (Murphrey) [1] ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV (Pina) ALEC 652 Images of Agriculture: Visual Communication Research (Rutherford) ALEC 681 Seminar (Wingenbach)-Intrl ALEC 695 Frontiers of Research (Strong) ALEC 695 Frontiers of Research (Odom) [1] ALEC 696 Qualitative Research Methods (Dooley)[1] ALEC 696 Qualitative Research Methods (Lindner)	ALEC 601 Adv Methods in AGED ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 604 Writing for Professional Publication ALEC 607 Youth Leadership Programs [1] ALEC 608 Leadership of Volunteers ALEC 609 Learning Organizations ALEC 612 Adv Instructional Design for Online Learning [1] ALEC 613 Techniques in eLearning Dev & Delivery [1] ALEC 620 Instrumentation & Survey Research Methods (Lindner) ALEC 622 Data Collection, Analysis, & Interpretation ALEC 624 Developing Funded Research Projects-Masters only (Pina) ALEC 625 Program Evaluation & Organizational Accountability [1] ALEC 625 Program Evaluation & Organizational Accountability ALEC 630 Guidance & Counseling for Rural Youth ALEC 640 Methods of Technological Change [1] ALEC 641 The Transfer of Technology by Institutions ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV (Pina) ALEC 646 Institutions Serving AG in Developing Nations ALEC 681 Seminar [3] ALEC 695 Frontiers of Research ALEC 696 Qualitative Research Methods [1]	ALEC 601 Adv Methods in AGED ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 604 Writing for Professional Publication ALEC 608 Leadership of Volunteers ALEC 612 Adv Instructional Design for Online Learning [1] ALEC 613 Techniques in eLearning Dev & Delivery [1] ALEC 622 Data Collection, Analysis, & Interpretation ALEC 624 Developing Funded Research Projects-Masters only (Pina) ALEC 625 Program Evaluation & Organizational Accountability [1] ALEC 625 Program Evaluation & Organizational Accountability ALEC 630 Guidance & Counseling for Rural Youth ALEC 641 The Transfer of Technology by Institutions ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV ALEC 652 Images of Agriculture: Visual Communication Research ALEC 681 Seminar ALEC 681 Seminar [3] ALEC 695 Frontiers of Research ALEC 696 Qualitative Research Methods [1]	ALEC 601 Adv Methods in AGED ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 604 Writing for Professional Publication ALEC 607 Youth Leadership Programs [1] ALEC 608 Leadership of Volunteers ALEC 609 Learning Organizations ALEC 612 Adv Instructional Design for Online Learning [1] ALEC 613 Techniques in eLearning Dev & Delivery [1] ALEC 620 Instrumentation & Survey Research Methods (Lindner) ALEC 622 Data Collection, Analysis, & Interpretation ALEC 624 Developing Funded Research Projects-Masters only (Pina) ALEC 625 Program Evaluation & Organizational Accountability [1] ALEC 625 Program Evaluation & Organizational Accountability ALEC 630 Guidance & Counseling for Rural Youth ALEC 640 Methods of Technological Change [1] ALEC 641 The Transfer of Technology by Institutions ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV (Pina) ALEC 646 Institutions Serving AG in Developing Nations ALEC 681 Seminar ALEC 695 Frontiers of Research ALEC 696 Qualitative Research Methods [1]	ALEC 601 Adv Methods in AGED ALEC 602 Adv Instructional Design in AGSC (Harlin) ALEC 605 Facilitating Comp Secondary AGSC Programs (Rayfield) ALEC 604 Writing for Professional Publication ALEC 608 Leadership of Volunteers ALEC 612 Adv Instructional Design for Online Learning [1] ALEC 613 Techniques in eLearning Dev & Delivery [1] ALEC 622 Data Collection, Analysis, & Interpretation ALEC 624 Developing Funded Research Projects-Masters only (Pina) ALEC 625 Program Evaluation & Organizational Accountability [1] ALEC 625 Program Evaluation & Organizational Accountability ALEC 630 Guidance & Counseling for Rural Youth ALEC 641 The Transfer of Technology by Institutions ALEC 645 Initiating, Managing & Monitoring Projects of International ADEV ALEC 652 Images of Agriculture: Visual Communication Research ALEC 681 Seminar ALEC 681 Seminar [3] ALEC 695 Frontiers of Research ALEC 696 Qualitative Research Methods [1]

	2012-13	2013-14	2014-15	2015-16	2016-17
Spring Winter Mini-mester	ALEC 640 Methods of Technological Change (Strong, Harlin) [5] – Costa Rica	ALEC 640 Methods of Technological Change (Strong) [5] – Costa Rica			
SS I / Summer Mini-mester	**Proposed** ALEC 603 Experiential Learning (Rayfield) [4] ALEC 604 Writing for Professional Publication (McKim) ALEC 610 Principles of Adult Education (Lindner) [4] ALEC 617 Leadership in Organizational Culture & Ethics (Williams) [1] ALEC 625 Program Evaluation & Organizational Accountability (Elbert) [1] ALEC 631 Development and Planning of Community Education Programs (Cummings) ALEC 640 Methods of Technological Change (Strong) ALEC 681 Seminar (Murphrey) ALEC 681 Seminar (McKim) [1] ALEC 695 Frontiers of Research (McKim)	ALEC 603 Experiential Learning ALEC 617 Leadership in Organizational Culture & Ethics ALEC 625 Program Evaluation & Organizational Accountability [1] ALEC 631 Development and Planning of Community Education Programs	ALEC 603 Experiential Learning ALEC 617 Leadership in Organizational Culture & Ethics ALEC 631 Development and Planning of Community Education Programs	ALEC 603 Experiential Learning ALEC 617 Leadership in Organizational Culture & Ethics ALEC 625 Program Evaluation & Organizational Accountability [1] ALEC 631 Development and Planning of Community Education Programs	ALEC 603 Experiential Learning ALEC 617 Leadership in Organizational Culture & Ethics ALEC 631 Development and Planning of Community Education Programs
SS II	ALEC 604 Writing for Prof.Publication (Rutherford) [5] – Namibia				

1   Distance delivery as web-based
2   Delivery is web enhanced
3   For Joint Ed.D. program
4   Summer Mini-mester
5   Study Abroad

Updated January 2013