

MINUTES
Departmental Meeting
Wednesday, October 9, 2:00 p.m.
129 AGLS

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|----|-------------|---|---------|
| 1. | 2:00 - 2:10 | <p>Welcome/Announcements/Bus Recognition</p> <p>Dr. Elliot reported that Dr. Mary Seeley, who keynoted the World Conference in Namibia and worked with our students the past two summers when the UNESCO World Heritage Site proposal (associated with the Gobabeb Desert Research and Training Center) was being prepared has been invited by the Borlaug Institute to conduct a Borlaug Seminar at Noon in AGLS 129 on October 25. This year our students were commissioned to initiate the photo archive of the desert flora and fauna at the UNESCO World Heritage Site.</p> <p>Reminder that Dr. Gary Briers will be the guest speaker at the third ALEC Distinguished Lecture on November 7th at 3:00.</p> <p>Buses were presented as follows:
Graduate Assistants to Dr. and Mrs. Elliot
Norgaard to McKim
Work Study Group to King</p> | Elliot |
| 2. | 2:10 - 2:15 | <p>Dr. Susan R. Madsen Seminar</p> <p>Dr. Elbert informed group that Dr. Susan Madsen, Professor of Leadership and Ethics in the Woodbury School of Business at Utah Valley University would be on campus on October 25th with a presentation in the AgriLife Center at 8:30 a.m. Her topic will be "On Becoming a Woman Leader."</p> | Elbert |
| 3. | 2:15 – 3:00 | <p>October 18th Presentation Rehearsal</p> <p>Our input is critical to this event.</p> <p>Ambrya will make sure we have up to date agenda and breakout session itineraries before next Friday.</p> <p>Due to the temporary closing of the Bush Library the spouse/guest tour will now be a tour of the MSC and Bookstore. Sandy Briers and Maroon coats will lead this group.</p> <p>Dinner will be in 129 at 6:00. All are invited but need to RSVP to Ambrya as quickly as possible.</p> | Baldwin |

Parking for Boards and guests will be in Lot 100. Maroon Coats will be on site to assist with transporting from lot to building. They will remain with the groups for the remainder of the day.

Dress for event is business casual.

Departmental tours will be conducted by Aggie Reps.

Board terms are for three years. Leadership will be decided by the two groups, possible not at this first meeting. Bylaws have been drafted and will be approved as quickly as possible.

Monthly updates will be sent to each Board.

Presentations by each group were started.

Department	Elliot
Ag Leadership	Boyd and Odom
Ag Communications	Redwine
Ag Science	Rayfield
Extension	Cummings
Graduate	Cummings for Murphy

Dr. Elliot asked for presentation feedback and supplied a form to complete. The form will help identify what was effective in the presentation and provide the presenter comments to help improve the presentation.

3:00 - 3:30

Faculty Meeting

Elliot

Travel Request Form Deadlines

Domestic (30 days prior to trip): e.g., travel November 1, 2013 due by October 1, 2013
International (60 days prior to trip): e.g., travel December 1, 2013 due by October 1, 2013

Upcoming Events

October 18, ALEC Kickoff
October 25, Susan R. Madsen Seminar
October 25, Mary Seely Borlaug Seminar, Noon – 1:00 p.m. AGLS 129
(reception AGLS 200, 1:00 – 3:00 p.m., light lunch)
October 28-31, National FFA Convention
November 7, 3:00 p.m., ALEC Distinguished Lecture, Dr. Gary E. Briers
December 23-January 1, Christmas/New Year's
February 1-4, Southern Region AAAE, Dallas (Papers due October 14th, Posters due October 21st)
April 27 – May 1 AIAEE, Miami, (Abstracts/posters due by November 1)

Future Departmental Meetings

Friday, November 15 @ 8:30 a.m. – 10:00 a.m. (Breakfast provided @ 7:45 a.m.)
Tuesday, December 10 @ 2:00 p.m.